

**Airport Commission of the City and County of San Francisco
San Francisco International Airport**

**REQUEST FOR QUALIFICATIONS AND
CONFIRMATION OF INTEREST
IN PROVIDING CREDIT AND/OR LIQUIDITY FACILITIES
AND/OR MAKING A DIRECT PURCHASE OF BONDS
RFQ No. 50192**

October 19, 2018

The Airport Commission (the “Commission”) of the City and County of San Francisco (the “City”) intends to pre-qualify a number of commercial banks and other financial institutions (“Pre-Qualified Providers” or “Providers”) that may be interested in (1) providing credit and/or liquidity facilities (“Facilities”) in connection with the issuance by the Commission of San Francisco International Airport bonds and/or commercial paper notes (“Bonds”) or (2) making a direct purchase of Bonds. The purpose of this request is to ascertain your current ratings and your interest in being pre-qualified for inclusion in such pool of Providers.

The pre-qualified firms will be established in a ‘Pool’ that will be made available for use for up to four (4) years (a two (2) year initial period, plus one (1) two (2) year extension at the Commission’s option), from the date of the Commission’s initial establishment of the pool of potential providers.

Please Note:

This request **does not** require or involve: (i) the preparation or submission of your firm’s qualifications generally, (ii) the proposed terms or conditions of any specific transaction, or (iii) follow-on questions, interviews or other procedures.

Through this solicitation, staff may accept and evaluate submissions **on an ongoing basis** to recommend additional Pre-Qualified Providers be approved by the Commission during the life of this pool. As needs for Facilities or direct purchases may arise periodically, and to ensure they are eligible for the maximum number of opportunities during the life of this pool, **Providers are recommended to respond to this request by the initial deadline, described below**. Providers who submit at a later date will still require approval by the Commission and therefore may encounter delays that prevent them from submitting bids in response to opportunities.

Although staff may accept and evaluate submissions on an ongoing basis, new submissions for the RFQ 50192 pool will not be accepted within two (2) months of the final expiration of the pool.

Once the Pre-Qualified Providers have been determined, the Commission may contact individual Providers as the need arises to ascertain their ability and willingness to provide a Facility for or make a direct purchase of specific proposed Bonds on terms and conditions that are mutually acceptable. Pre-Qualified Providers under this RFQ will remain eligible for consideration and contract negotiation on an as-needed basis for up to four years of the pre-qualification notification date. Pre-Qualified Providers under this RFQ are not guaranteed a contract.

Pre-qualification will not require firms to provide proposed terms and conditions in connection with any particular Facility or Bonds. Also, pre-qualification of a Provider will not constitute a representation or assurance by the Commission that the Provider will be asked to provide such a proposal or that any such proposal will be accepted or the related transaction executed. Rather, it will permit the Commission to request proposed terms and conditions for a Facility or direct purchase in connection with specific proposed Bonds, and to negotiate final terms and conditions. A firm's ratings will be subject to re-confirmation to ensure ongoing compliance with the Commission's minimum ratings requirements at the time of any such proposals. Firms with the highest short-term and long-term credit ratings may receive preference over lower-rated firms. Any and all such Facilities or direct purchases and the Providers thereof will be subject to approval by the Commission.

The Commission reserves the right to obtain Facilities or negotiate direct purchases through other means, including individual negotiations or other competitive solicitations. On occasion, the pool of Pre-Qualified Providers may be used by other City departments in addition to the Commission.

To be a Pre-Qualified Provider, interested firms must: (a) answer question 1 below in the affirmative, and (b) answer question 2 below, question 3 below, or both of them in the affirmative. To respond to the initial deadline, please provide your answers to the following questions **to Tyler Tran by 2:00 PM (Pacific) on Thursday, November 1, 2018** at the email address below:

1. Is your firm interested in being included among the Commission's pre-qualified credit and liquidity facility providers and direct purchasers of Bonds?
Yes_____ No_____
2. Please confirm that your firm's current long-term credit ratings are at least A2/A/A or equivalent, from at least two (2) nationally recognized credit rating agencies
Yes_____ No_____
3. Please confirm that your firm's current short-term credit ratings are at least P-1/A-1/F1 or equivalent, from at least two (2) nationally recognized credit rating agencies
Yes_____ No_____

Providers who do not respond to this request by the initial deadline may submit answers to the above questions at any time during the term of the Pool. Providers whose answers to the above questions result in eligibility for pre-qualification but arrive after the initial deadline may be scheduled for approval by the Commission at a later date. Once initially approved by the Commission, the list of Pre-Qualified Providers will remain valid for up to four (4) years (an initial period of two (2) years, which may be extended for an

additional two (2) years by the Commission in its sole discretion after re-issuing this RFQ); however new submissions will not be accepted into the pool within two (2) months of the final expiration of the pool.

Any questions about this request should be addressed to Tyler Tran at the email address below by 2:00 PM (Pacific) Tuesday, October 23, 2018.

Compliance with City Contracting Requirements: The City has a number of requirements that must be met by potential contractors before they may enter into contracts with the City. **Interested firms do not need to meet these requirements at this time in order to respond to this request. Pre-Qualified Providers would, however, need to be compliant (or obtain a waiver, if one is available) in order to enter into a contract with the Commission to provide a Facility or purchase Bonds.** Information about the City contracting forms and provisions will be communicated to Pre-Qualified Providers at such time, if any, as the Commission shall request proposed terms and conditions for a Facility or purchase in connection with a specific Bond issue. Interested firms may preview the principal elements of City contracting requirements at the following links:

Equal Benefits Ordinance: <http://sfgsa.org/index.aspx?page=6125>

Minimum Compensation Ordinance: www.sfgov.org/olse/mco

Health Care Accountability Ordinance: www.sfgov.org/olse/hcao

Admin Code 12X, Covered State List: <http://sfgsa.org/chapter-12x-anti-lgbt-state-ban-list>

Each contract will be subject to the requirements of Administrative Code Chapter 12X, which prohibits the City from entering into a contract with a contractor that has its United States headquarters in a state with a law or laws that perpetuate discrimination against LGBT people, or a contractor that will perform any or all of the work on the contract in such a state. Chapter 12X requires the City Administrator to maintain a list of states that meet the definition of a Covered State, as that term is defined under Administrative Code Section 12X.2. The Covered State List is available at the website of the City Administrator. Subject to certain exceptions located at section 12X.5(b), Proposers are hereby advised that Chapter 12X prohibits the City from entering into a contract with a Proposer that has its United States headquarters in a state on the Covered State List, or a Proposer that will perform any or all of the work on the contract in a state on the Covered State List. The link to the Administrative Code 12X can be found here: <http://sfgsa.org/chapter-12x-anti-lgbt-state-ban-list>

At the time of any response to future requests for proposed terms and conditions, each Pre-Qualified Provider will be asked to complete and submit Attachment A - Administrative Code Chapter 12X: Contractors in Certain States Form.

Thank you for your time and interest in working with the Commission.

Tyler Tran
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The Commission reserves the right at any time to reject any or all responses, reissue a solicitation for these services, modify all or any portion of this solicitation prior to the submission deadline, determine that no Providers will be selected, or waive or correct any defect or informality in any response, proposal, or procedure.

Attachment A
Administrative Code Chapter 12X: Contractors in Certain States

<http://sfgsa.org/chapter-12x-anti-lgbt-state-ban-list>

Proposers are hereby advised that Chapter 12X prohibits the City from entering into a contract with a Proposer that has its United States headquarters in a state on the Covered State List, or a Proposer that will perform any or all of the work on the contract in a state on the Covered State List.

I certify that my company's United States headquarters, if any, is at the following address and will notify the City if my company's United States headquarters moves:

Signature

Date

I certify that the work on this contract will be performed in the following state or states:

Signature

Date