REQUEST FOR QUALIFICATIONS (RFQ)
INDUSTRIAL HYGIENE and ENVIRONMENTAL CONSULTING SERVICES
for the
SAN FRANCISCO GENERAL HOSPITAL REBUILD PROGRAM

ADDENDUM No. 01

ADDENDUM PUBLICATION DATE: August 13, 2010

To: Prospective Industrial Hygiene and Environmental Consultants

The RFQ for the Industrial Hygiene and Environmental Consulting Services for the San Francisco General Hospital Rebuild Program is amended in accordance with the following Addendum No. 01 which is made part of said RFQ.

The “Receive Proposals” deadline date has not changed as a result of the issuance of the following Addendum. All proposals are due on August 23rd, 2010 by 4:00 PM as stated on the Tentative RFQ Schedule Table (Page 11 of the RFQ).

Change No. 01 (Insertion of New Document)


This document shall be submitted along with your written RFQ Response Submittal Package under Tab A “Cover Letter”. Failure to do so may subject Proposer to disqualification. (1 page)

Change No. 02 (Insertion of New Document)

Insertion of Pre-Proposal Conference (August 10, 2010) Sign-In Sheet and e-mail Recipients list. See Attachment #2 (4 pages)

“IMPROVING THE QUALITY OF LIFE IN SAN FRANCISCO” We are dedicated individuals committed to teamwork, customer service and continuous improvement in partnership with the community.
Change No. 04 (Insertion of New Document)

Insertion of the Pre-Proposal Conference Power Point presentation and Agenda. See Attachment #3. (36 pages)

Change No. 04 (Insertion of New Document)

Insertion of the Human Rights Commission handout. See Attachment #4. (2 pages)

Change No. 05 (Answers to Questions presented at the Pre-Proposal Conference)

Question 1. Are there other consultants working currently for the San Francisco General Hospital Rebuild Program?

Answer: Yes, SCA Environmental is conducting the asbestos air monitoring for ADMP compliance. AEW Engineering is conducting the environmental inspection for the mitigation monitoring program implementation and Millennium is conducting as needed hazardous materials management. IHI Environmental is also under contract with WEBCOR, the SFGH Rebuild General Contractor. Although the RFQ does not preclude these consultants to submit their proposals, there is no preference points for consultants currently working for the San Francisco General Hospital Rebuild Program and the selection of the IHEC will be strictly based on the Consultant’s proposals received following the RFQ process.

Question 2. Section 6 indicates the Prime Consultant Firm or Joint Venture minimum requirements. Can you clarify if the requirements listed under 1 and 2 are all applicable?

Answer: Please refer to Section 6.1 (page 23). The prime consultant or joint venture shall meet the following minimum requirements:

1. Shall be regularly and continuously engaged in the business of providing environmental monitoring and construction oversight services associated with both asbestos-containing construction materials and naturally occurring asbestos, and lead for at least five (5) years. AND

a. Have experience providing environmental support for construction projects within the past five (5) years on at least one (1) comprehensive general acute care hospital project; OR at least one (1) complex healthcare-based project of 250,000 gross square feet or more; OR at least one (1) complex healthcare-based project which has a listed aggregate construction value of at least $30 million. In all cases the representative project(s) must be under OSHP and BAAQMD jurisdiction, and the prime consultant or joint venture partner must have provided at least $100,000 in billable services.
Question 3. Aside from asbestos monitoring is there any other monitoring being conducted?

Answer: Yes, there is also respirable dust, and noise spot check monitoring being conducted with hand held instruments.

Question 4. Will there be any work for other potential contaminants?

Answer: Yes, handling of other potential contaminants will be on as-needed basis.

Question 5. If there are consultants currently working on this program, do you plan to replace them with the one selected on this RFQ?

Answer: Yes. The SFGH Rebuild Program Team intends to replace the current as-needed consultants with the selected IHEC Team that would be able to provide on-call industrial hygiene and environmental consulting services for the duration of the San Francisco General hospital Rebuild Program. Required tasks will be assigned directly by the DPW Rebuild Team on an on-call basis.

Change No. 06 (Additional Questions after the Pre-Proposal Conference through 8-12-10)

Question 1:
Section D, Firm's Qualification Information has a limit of 20 double sided pages. The section also requests that the Release and Waiver Forms (Appendix I) be completed by the Prime Proposer and sub-consultants and included in this section. Do the signed forms count toward the 20-page limit listed for Section D, or are these forms to be submitted in addition to the 20 pages?

Answer to Question 1:
The signed forms do not count toward the 20 page limit listed for Section D. The Appendix D forms are in addition to the 20-page limit for this Section.

Question 2
Page 23, Experience: Could you please clarify the construction project experience as follows:

a. The three project type experiences listed – Are you looking for 1 comprehensive general acute health care project OR one complex healthcare-based project of 250,000 gsf OR 1 complex healthcare-based project of $30 million aggregate construction value? If otherwise, please clarify.

b. Shall the consultant have billed $100,000 in total healthcare-related projects in the past 5 years (i.e. multiple facilities with the aggregate invoices at $100k) OR on one project/task order OR at one facility (i.e. multiple task orders)?
c. Can you please clarify “environmental support”? Do you mean asbestos, lead and industrial hygiene, environmental monitoring (noise, dust, vibration) services or are there more services?

d. May we obtain a copy of the CEQA mitigation measures that are required?

Answer to Question 2

a. Please see answer above in Question 2.

b. The IHEC Project experience for the consultant have billed $100,000 in total healthcare-related projects in the past 5 years (i.e. multiple facilities with the aggregate invoices at $100k) OR on one project/task order OR at one facility (i.e. multiple task orders)?

c. Please refer to Section 5 of the RFQ. The IHEC team will provide environmental support but not limited to the scope of work described on Section 5 on an on call bases. This may mean assistance for other issues not related to asbestos, lead, industrial hygiene or environmental monitoring such as soil contamination or biohazards related to hospital health and safety concerns.

d. For the CEQA documentation requested. Please visit the web: http://www.sfdph.org/dph/RebuildSFGH/ and scroll the EIR documentation under Report

Question 3
Can you provide some clarifications for Section J: Sample Work Products? The section requires submission of 3 daily reports, 3 weekly reports, 2 final reports, 1 final report for a non-asbestos/lead/mold project, and a copy of the firm's QA/QC procedures. There is a 25 page limit to this section.

As most reports exceed 25 pages on their own, can you please clarify what sections of the final reports should be submitted (e.g., recommendations section only, sampling and methodology sections, etc.)? If the entire report is required to be submitted, would the Project Team consider increasing the page requirement and provide additional clarification of attachments are to be included as well?

Answer to Question 3
Section J Work Product: Page limit is eliminated, subject to the following:

1. Include only 1 day's worth of laboratory analytical results and associated tracking documents such field data sheets and chains of custody in each report submitted, substituting a sheet marked “additional laboratory reports and sample collection records removed".
2. Remove ALL evidence of abatement worker medical surveillance, training, and/or respirator fit testing, substituting sheets marked "(item description) removed" in each area where such information is removed.

3. Remove ALL MSDSs, substituting a sheet marked "MSDSs removed".

4. Remove ALL equipment-generated evidence (printouts) of negative pressure, substituting a sheet marked "negative pressure measurements deleted".

**Question 4**
Can you please provide me with a copy of the sign in sheet or let me know where to look for it on-line.

Does the 27% or 20% LBE goal applies to an LBE firm who forms a JV with a Non LBE firm.

**Answer to Question 4:**
See attachment 2.
The 20% LBE applies.

**Attachment(s):**
1. Change No. 01 Attachment (1 page)
2. Change No. 02 Attachment (4 pages)
3. Change No. 03 Attachment (36 pages)
4. Change No. 04 Attachment (2 pages)

End of Addendum No. 01
ATTACHMENT #1

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

If Addenda to the Bid Documents have been issued for this Contract, please indicate receipt thereof by filling in the appropriate Addendum number and filling in date received below. If there are any questions on any Addenda that may have been issued, please contact Carmen Ynami, Department of Public Works via email carmen.ynami@sfdpw.org or telephone (415)437-7034.

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A BID MAY BE RENDERED NONRESPONSIVE IF THE BIDDER DOES NOT ACKNOWLEDGE THE RECEIPT OF ALL ADDENDA WHICH MAY HAVE BEEN ISSUED FOR THIS CONTRACT.

Bidder's Name

______________________________

Name and Title of Signer

______________________________

Bidder's Street Address

______________________________

Bidder's City, State, ZIP

______________________________

Bidder's Telephone No.

______________________________

Signature of Bidder or Authorized Representative  Date

END OF DOCUMENT

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Customer Service  Teamwork  Continuous Improvement
Acknowledgment of Receipt

RFQ: INDUSTRIAL HYGIENE and ENVIRONMENTAL CONSULTING SERVICES for the SAN FRANCISCO GENERAL HOSPITAL REBUILD PROGRAM

ADDENDUM NO. 01          PUBLISH DATE: August 13, 2010

Addendum Receipt Date: ____________________________

Name (last, first): ____________________________________________

Title/Position: _______________________________________________

Company: _____________________________________________________

Company Address: _____________________________________________

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Telephone Number: ________________________________

Fax Number: __________________________

E-mail Address: ______________________________________________

Pages received (Mark Yes or No)

Addendum No. 01 Package
(Includes Attachments #1-4) (39 pages) ________________

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Email List of RFQ# IHEC Recipients – August 2010
RFQ# IHEC- Industrial Hygiene and Environmental Consulting Services for the San Francisco General Hospital REBUILD Program

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<td>(925) 395-2506</td>
<td><a href="mailto:jadams@engeo.com">jadams@engeo.com</a></td>
</tr>
<tr>
<td>32. Gary Lieberman</td>
<td>MACTEC</td>
<td>(707) 793-3959</td>
<td><a href="mailto:galieberman@mactec.com">galieberman@mactec.com</a></td>
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SAN FRANCISCO GENERAL HOSPITAL REBUILD PROJECT

INDUSTRIAL HYGIENE and ENVIRONMENTAL CONSULTING RFQ
PRE-PROPOSAL CONFERENCE

AUGUST 09, 2010, 9:30 AM at 1680 Mission, 4th Floor
1. **Sign-in**

2. **Introductions**

3. **Project Overview**
   - Project Team
   - General Building/Site Information
   - New Hospital Schematics

4. **Project Schedule**
   - Project Schedule and Project Milestones
   - Program Budget
5. **RFQ Overview**
   - Scope of Services (Section 5 of RFQ)
   - Technical Qualifications (Section 6 of RFQ)
   - Submittal Requirements (Section 7 of RFQ)
   - Selection Process (Section 8 of RFQ)
   - RFQ Schedule (Section 2 of RFQ)

6. **Human Rights Commission Requirements**

7. **First Source Hiring Program**

8. **Questions and Answers**
SECTION 1

SIGN-IN
SECTION 2

INTRODUCTIONS
SECTION 3

PROJECT OVERVIEW
# SFGH REBUILD

## PROJECT TEAM

<table>
<thead>
<tr>
<th>Role</th>
<th>Company/Individual</th>
</tr>
</thead>
<tbody>
<tr>
<td>OWNER:</td>
<td>Department of Public Health</td>
</tr>
<tr>
<td>ARCHITECT:</td>
<td>Fong and Chan Architects</td>
</tr>
<tr>
<td>STRUCTURAL:</td>
<td>Arup</td>
</tr>
<tr>
<td>MECHANICAL/PLUMBING:</td>
<td>Gayner Engineers</td>
</tr>
<tr>
<td>ELECTRICAL:</td>
<td>FW Associates</td>
</tr>
<tr>
<td>CIVIL:</td>
<td>Brio Engineering</td>
</tr>
<tr>
<td>TELECOMMUNICATION:</td>
<td>Teecom</td>
</tr>
<tr>
<td>CONTRACTOR (CM/GC):</td>
<td>Webcor Builders</td>
</tr>
<tr>
<td>CONSTRUCTION MNGMT:</td>
<td>Jacobs Global Buildings NA</td>
</tr>
<tr>
<td>PROJECT MANAGEMENT:</td>
<td>Department of Public Works</td>
</tr>
</tbody>
</table>
Core Subcontractors

- Consists of MEPS Contractors & Drywall Contractor
- Mechanical Contractor - Critchfield Mechanical Inc.
- Plumbing Contractor – ACCO Engineered Systems
- Fire Sprinkler Contractor – Northstar Fire Protection
- Building Automation and Control Systems Contractor, Building Fire & Life Systems Contractor, & Electrical Contractor (High and Normal Voltage) – Rosendin Electric Inc.
General Project Site
SFGH CAMPUS LAYOUT

CURRENT LAYOUT

SITE FOR NEW HOSPITAL
- Located on West Lawn Site of SFGH Campus
- Main Hospital Entrance from South 23rd St. Campus Access
- Pedestrian Access and Covered Walkway to Main Entrance from Potrero Ave
- Ambulance Emergency Department Access from North 22nd St. Campus Access
- 442,000 Building Gross Square Feet (BGSF)
- 284 Patient Beds Total. 90% Patient Beds in Single Rooms.
- Nine Stories Total – Two Basement Stories and Seven Stories above Grade. Building Height (excluding Penthouse) taken from Potrero Avenue is 130-feet, taken from Vermont Street is 95-feet
- Circular Form allows for better visual control and centralized access for Patient Rooms from Nurse Station Areas.
- Base Isolated Foundation System
## Planned Licensed Beds

<table>
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<tr>
<th>Bed Type</th>
<th>Number</th>
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<tbody>
<tr>
<td>ICU beds</td>
<td>38</td>
</tr>
<tr>
<td>Step-Up Beds (Flex up to ICU)</td>
<td>20</td>
</tr>
<tr>
<td>Step-Up Beds (Flex down to Med/Surg)</td>
<td>28</td>
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<tr>
<td>Medical/Surgical Beds</td>
<td>148</td>
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<tr>
<td>Medical Surgical Forensic Beds</td>
<td>4</td>
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<tr>
<td>LDRP Beds</td>
<td>9</td>
</tr>
<tr>
<td>Postpartum Beds</td>
<td>12</td>
</tr>
<tr>
<td>Pediatrics Beds</td>
<td>12</td>
</tr>
<tr>
<td>NICU Bassinets</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total General Acute Care Beds</strong></td>
<td><strong>284</strong></td>
</tr>
</tbody>
</table>

[Image of a building complex]
Plan View
Preliminary Bed Tower Schematic
Preliminary 7th Floor Schematic (ACUTE CARE FOR THE ELDERLY)
Hospital Schematics

PATIENT ROOM LAYOUT

ISOMETRIC VIEW OF PATIENT ROOM

FONG & CHAN ARCHITECTS
FEBRUARY 04, 2008
ISOMETRIC VIEW OF ICU ROOM
SECTION 4

PROJECT SCHEDULE
## OVERALL PROJECT

### MILESTONES

*(Excerpt from RFQ, Section 4)*

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Timeline</th>
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<tbody>
<tr>
<td>Reports &amp; Studies (City Consultants)</td>
<td>2006-2007</td>
</tr>
<tr>
<td>Planning / Pre-Design (Completed by Fong and Chan Architects)</td>
<td>2007</td>
</tr>
<tr>
<td>Schematic Design &amp; Design Development (Fong and Chan Architects)</td>
<td>2008</td>
</tr>
<tr>
<td>Construction Documents, Agency Reviews &amp; Approvals (Currently under negotiation)</td>
<td>2008-2011</td>
</tr>
<tr>
<td>Construction *</td>
<td>2009-2014</td>
</tr>
<tr>
<td>Operations *</td>
<td>2014-2015</td>
</tr>
</tbody>
</table>

* Current SB1953 deadline stands at January 1, 2013. The above milestones recognize the need for SFGH Rebuild to meet prescribed criteria for California State Senate Bill No. 1661 Chapter 679 (September 29, 2006) with the possibility of up to a two-year extension to January 1, 2015.
Phase 1 (Increment 0)
Site Utilities Relocation / Replacement
(Local Jurisdiction/SFDBI & OSHPD)

*Design & Permitting (SFDBI): April 2008 – June 2009*
*Design & Permitting (OSHPD): April 2008 – January 2010*
*Construction: July 2009 – December 2010*

Phase 2
Service Building Modifications & Equipment Additions
(OSHPD)

*Design & Permitting: April 2008 – August 2010*
*Construction: September 2010 – September 2011*
Phase 3
Shoring/Mass Excavation (Increment #1) (OSHPD)  
(BAAQMD/ATCM)  
*Design & Permitting: April 2008 – January 2010*  
*Construction: March 2010 – February 2011*

Structural Framing/Mat Foundation (Increments #2 & #3)  
(OSHPD)  
*Design & Permitting: April 2008 – February 2010*  
*Construction: July 2011 – July 2012*

Phase 4 (Increment #4)  
New Acute Building Enclosure & Build-out (OSHPD)  
*Design & Permitting: June 2007 – May 2011*  
*Construction: July 2012 - July 2014*
PROGRAM BUDGET

Construction Budget
$728.3M

Other Program Costs
$159.1M

*Total GO Bond Amount
$887.4M

* General Obligation Bond was approved in the November 2008 Election by over 84% of the San Francisco voters.
SECTION 5

RFQ OVERVIEW
Scope of Services
(Section 5 of RFQ)

a. Environmental Oversight for Construction.


c. Industrial Hygiene Associated Services.
EXPECTATIONS FROM IHEC CONSULTANT

- Technically competent to provide inspection and monitoring services as needed.
- Previous experience performing work on BAAQMD ATCM regulated sites and OSHPD projects.
- Positive team approach to work with Contractors, DPW, DPH, SFGH Representatives and other City Consultants.
- Competency to provide Health & Safety recommendations in support of Construction work within the Hospital environment.
Technical Qualifications
(Section 6 of RFQ)
Minimum Technical Qualifications (Page 23)

FIRM QUALIFICATIONS

- Prime Consultant or Joint Venture Partners
  - 5 yrs experience on construction related services involving NOA
  - Past experience on OSHPD and BAAQMD projects
  - Industrial hygiene assessment experience outside asbestos, lead and mold
- Sub-Consultants
  - Minimum 3 years experience working for complex engineering/construction projects

PERSONNEL QUALIFICATIONS

- Project Manager
- Industrial Hygienist
- Inspectors
Submittal Requirements (Section 7 of RFQ)
SUBMITTAL REQUIREMENTS (Page 26)

• Written Proposal (Sections A-J of RFQ)
  - 7 bounded copies and 1 unbounded copy
  - 2 electronic copies on CD-ROM/DVD-ROM

• HRC Forms (Appendix A)
  - 1 bounded copy and 1 unbounded copy
  - 1 electronic copy on CD-ROM/DVD-ROM
  - Separate and Sealed Envelope

• Fee Schedule (Appendix D)
  - 1 bounded copy and 1 unbounded copy
  - 1 electronic copy on CD-ROM/DVD-ROM
  - Separate and Sealed Envelope
Selection Process (Section 8 of RFQ)
SELECTION PROCESS (Page 34)

• Initial Screening
  - Appendix B – Submittal Checklist
  - Filled-out by Consultant and to be submitted as part of RFQ Response

• Written Submittal Evaluation
  - Appendix C1 – Written Evaluation Form

• Oral Interview Process
  - Appendix C2 – Oral Interview Evaluation Form
• Tabulation of Final Scores

- Total Cumulative Score will determine the Highest ranked Proposal

- Total Cumulative Score will be determined based on the net scores from the Written Submittal Evaluation and the Oral Interview
PRESENTATION BY
HRC
HUMAN RIGHTS COMMISSION REQUIREMENTS
(HRC)
• 20% LBE Subcontracting Goal
• RFQ scoring recognizes LBE participation beyond the established LBE goals

FIRST SOURCE HIRING PROGRAM
QUESTIONS AND ANSWERS

QUESTIONS

&

ANSWERS
Industrial Hygiene And Environmental Consulting Services For
San Francisco General Hospital
Chapter 14B Local Business Enterprise (LBE) Requirements
August 10th, 2010

HRC Contact Information
Finbarr Jewell, Human Rights Commission, 415-252-2513

HRC Attachment 2. Please read HRC Attachment 2 carefully. HRC 14B requirements are included in Attachment 1, which can be found:
- On HRC’s website: www.sf-hrc.org or www.sfgov.org, then click on City Agencies, then click on the Human Rights Commission.

LBE Proposal Discount
- The Micro-LBE and Small-LBE Rating bonus provisions will apply to this project.
- The Rating Bonus of Joint Venturing with LBEs will apply to this project: The application of the rating discount is as follows:
  - A 10% discount to an LBE; or a joint venture between or among small and/or micro LBEs; or
  - A 5% discount to a joint venture with small and/or micro LBE participation that equals or exceeds 35%, but is under 40%; or
  - A 7.5% discount to a joint venture with small and/or micro LBE participation that equals or exceeds 40%; or
  - A 10% discount to a certified non-profit entity.

- SBA-LBE Proposal discount provisions will apply to this project. However, the 2% Proposal discount for SBA-LBEs shall not be applied if it would adversely affect a Micro-LBE or Small-LBE.

LBE Subconsulting Goal
- The LBE subconsulting goal is 20%. Pursuant to Section 14B 9 of the Administrative Code. Respondents are hereby advised that the availability of Minority Business Enterprises ("MBE"), Women Business Enterprises ("WBE") and Other Business Enterprises ("OBE") to perform subconsulting work on this project is as follows: 8% MBE, 4% WBE, and 8% OBE.
• Respondents MUST MEET the 20% goal and identify all subconsultants at time of submittal or Proposal may be deemed nonresponsive. Teams should be created and LBE subconsulting goal met based on types of work identified in the project manual and corresponding Proposal documents.

**Good Faith Outreach**

Please be advised that under the recently amended 14B Ordinance it is no longer sufficient to just meet the subconsulting goal. Under the amended 14B Ordinance:

1) The Prime Contractor must meet the subconsulting goal and must also submit HRC Form 2B, the Good Faith Outreach Requirements Form, along with all supporting documentation. Of particular importance, the Prime Contractor must advertise and contact the requisite number of subconsultants no later than August 13th, 2010.

or

2) The Prime Contractor must exceed the project’s stated LBE participation goal by 35%. In the instant case, to qualify for the good faith outreach exemption the prime contractor’s LBE participation must meet or exceed 27%.

**Other Requirements**

• If you are interested in becoming certified for this project, you must get in touch with our certification unit as soon as possible. Let the certification unit know you are Proposing on a project (including the proposal due date) and they will try to get you certified quickly. However, please be aware that HRC may not able to complete the certification of new firms by the proposal due date.

**Forms To Be Submitted With The Proposal**

- HRC Attachment 2:
  - Form 2A – LBE Participation Form
  - Form 2B – “Good Faith Outreach” Requirements Form & Documentation
  - Form 3 – HRC Non-Discrimination Affidavit
  - Form 4 – Joint Venture Form (If Applicable)
  - Form 5 – HRC Employment Form

*I strongly encourage each Prime proposing on this contract to contact me if you have any questions regarding any of the HRC requirements or forms.*