

Appendix B - Automatic Deposit Codes

This appendix lists the codes that indicate where an employee's pay will be deposited.

Note: For deposits to credit unions, pay is deposited electronically, and your department receives deposit advices to distribute to employees. For deposits to banks, a courier from each bank physically picks up the paychecks from the City. The bank then sends the pay statements directly to the employees.

If an employee wants his or her bank to participate in automatic deposit with the City, the employee should inform the bank of the above process and have a bank representative call the PPSD Distribution Manager at 558-7876.

<u>Bank/Credit Union</u>	<u>Code</u>
All Credit Unions (City Employees', Police and Fire)	40*
Bank of America	41
Coast Federal Bank	43
Provident Central Credit Union	44
Sanwa Bank	46
Sumitomo Bank (California St. only)	47
Bayview Federal Bank	42

Note: Two additional codes—45 and 49—are reserved for special PPSD use only.

*Code 40 is used for both credit union deposits *and* distribution of paychecks to departments. This code tells the Payroll System to send your department either a deposit advice or a paycheck, depending on whether the employee has signed up for automatic deposit or not.

