

City and County of San Francisco  
 Office of Contract Administration  
 Purchasing Department  
 City Hall, Room 430  
 1 Dr. Carlton B. Goodlett Place  
 San Francisco, CA 94102-4685

REC'D  
 PURCHASING DEPARTMENT  
 15 AUG 25 PM 1:21



# Contract Modification 1

## Janitorial Services for 1660 Mission and 25 Van Ness Avenue Building

**Clean-A-Rama**  
 ATTN: Joe Marchini  
 526 Columbus Ave., 2<sup>nd</sup> Floor  
 San Francisco, CA 94133  
 E-mail: clnarama@pacbell.net

Date: 8/10/15  
 Buyer Name: Abby Fard  
 Term contract: 83681  
 City Blanket No. BPSF 00003946  
 Type: Indefinite quantity  
 Not-to-exceed amount: \$1,500,000

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	Other changes
Original contract	06-01-13	05-31-16	\$1,000,000	
1	No Change	No Change	\$1,500,000	Increase NTE amount; Increase Monthly Rate (Prevailing Wage); Update Conditions

This modification 1 changes the contract as follows:

- Increase blanket not-to-exceed amount by \$500,000 from \$1,000,000 to \$1,500,000;
- Increase pricing for 25 Van Ness Avenue Building by 2.23%, retroactive March 1, 2015 to March 31, 2015, due to increase in Prevailing Wage and by 3.28%, retroactive from April 1, 2015, due to increase in Health and Welfare Coverage, included in Prevailing Wage. (See Attachment "A");
- Increase pricing for 1660 Mission by 4.25%, retroactive March 1, 2015 to March 31, 2015 due to increase in Prevailing Wage and by 5.42%, retroactive from April 1, 2015, due to increase in Health and Welfare Coverage, included in Prevailing Wage. (See Attachment "B").
- Adds contract condition for "Consideration Of Criminal History in Hiring and Employment Decisions" and deletes contract condition 53 ""Earned Income Credit (EIC) Forms" (See Attachment "C").

All other terms and conditions remain the same.

Approved by the City:

*A.F.*  
  
 For Jaci Fong, Acting Director of OCA and Purchaser

8/11/15  
 Date

Approved by Contractor:

Signature  
 Joe Marchini, Partner

8/20/15  
 Date

Name and title

25 VAN NESS

**PRICE SHEET (MARCH 1-31, 2015)**

Item	Description	Times Per Year	Old Unit Price	New Unit Price
1	General Cleaning, per month	12	\$15,794.90	\$16,147.11
2	Quarterly carpet cleaning per Scope of Work per Item II.D	4	\$445.00	\$445.00
3	Quarterly service cleaning per Scope of Work per Item IV-D	4	\$460.00	\$460.00
4	Quarterly service cleaning per Scope of Work per Item V-B-1-2	4	\$390.00	\$390.00
5	Quarterly service cleaning per Scope of Work per Item VI-C-1-3	4	\$30.00	\$30.00
6	Semi-annual Service per Scope of Work - Item VII-C-1-2	2	\$710.00	\$710.00
9	Estimated Consumable Supplies, per year	12	\$4,000.00	\$4,000.00
	**Extra & Emergency Janitorial Services/hour		\$38.00	\$38.00

**PRICE SHEET (EFFECTIVE APRIL 1, 2015)**

Item	Description	Times Per Year	Old Unit Price	New Unit Price
1	General Cleaning, per month	12	\$15,794.90	\$16,312.51
2	Quarterly carpet cleaning per Scope of Work per Item II.D	4	\$445.00	\$445.00
3	Quarterly service cleaning per Scope of Work per Item IV-D	4	\$460.00	\$460.00
4	Quarterly service cleaning per Scope of Work per Item V-B-1-2	4	\$390.00	\$390.00
5	Quarterly service cleaning per Scope of Work per Item VI-C-1-3	4	\$30.00	\$30.00
6	Semi-annual Service per Scope of Work - Item VII-C-1-2	2	\$710.00	\$710.00
9	Estimated Consumable Supplies, per year	12	\$4,000.00	\$4,000.00
	**Extra & Emergency Janitorial Services/hour		\$38.00	\$38.00

**Attachment B/Appendix H  
Contract Modification No. 1  
Clean-A-Rama  
Contract 83681  
Master Janitorial Contract  
August 10, 2015**

**1660 MISSION**

**PRICE SHEET (MARCH 1-31, 2015)**

Item	Description	Times Per Year	Old Unit Price	New Unit Price
1	General Cleaning, per month	12	\$14,129.24	\$14,730.31
2	Quarterly carpet cleaning per Scope of Work per Item II.D	4	\$720.00	\$720.00
3	Quarterly service cleaning per Scope of Work per Item IV-D	4	\$310.00	\$310.00
4	Quarterly service cleaning per Scope of Work per Item V-B-1-2	4	\$360.00	\$360.00
5	Quarterly service cleaning per Scope of Work per Item VI-C-1-3	4	\$30.00	\$30.00
6	Semi-annual Service per Scope of Work - Item VII-C-1-2	2	\$380.00	\$380.00
9	Estimated Consumable Supplies, per year	12	\$2,500.00	\$2,500.00
	**Extra & Emergency Janitorial Services/hour		\$38.00	\$38.00

**PRICE SHEET (EFFECTIVE APRIL 1, 2015)**

Item	Description	Times Per Year	Old Unit Price	New Unit Price
1	General Cleaning, per month	12	\$14,129.24	\$14,895.71
2	Quarterly carpet cleaning per Scope of Work per Item II.D	4	\$720.00	\$720.00
3	Quarterly service cleaning per Scope of Work per Item IV-D	4	\$310.00	\$310.00
4	Quarterly service cleaning per Scope of Work per Item V-B-1-2	4	\$360.00	\$360.00
5	Quarterly service cleaning per Scope of Work per Item VI-C-1-3	4	\$30.00	\$30.00
6	Semi-annual Service per Scope of Work - Item VII-C-1-2	2	\$380.00	\$380.00
9	Estimated Consumable Supplies, per year	12	\$2,500.00	\$2,500.00
	**Extra & Emergency Janitorial Services/hour		\$38.00	\$38.00

**“Consideration Of Criminal History in Hiring and Employment Decisions” General Condition is added as follows:**

A. Contractor agrees to comply fully with and be bound by all of the provisions of Chapter 12T “City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions,” of the San Francisco Administrative Code (Chapter 12T), including the remedies provided, and implementing regulations, as may be amended from time to time. The provisions of Chapter 12T are incorporated by reference and made a part of this Agreement as though fully set forth herein. The text of the Chapter 12T is available on the web at <http://sfgov.org/olse/fco>. A partial listing of some of Contractor’s obligations under Chapter 12T is set forth in this Section. Contractor is required to comply with all of the applicable provisions of 12T, irrespective of the listing of obligations in this Section. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 12T.

B. The requirements of Chapter 12T shall only apply to a Contractor’s or Subcontractor’s operations to the extent those operations are in furtherance of the performance of this Agreement, and shall apply only to applicants and employees who would be or are performing work in furtherance of this Agreement.

C. Contractor shall incorporate by reference in all subcontracts the provisions of Chapter 12T, and shall require all subcontractors to comply with such provisions. Contractor’s failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.

D. Contractor or Subcontractor shall not inquire about, require disclosure of, or if such information is received base an Adverse Action on an applicant’s or potential applicant for employment, or employee’s: (1) Arrest not leading to a Conviction, unless the Arrest is undergoing an active pending criminal investigation or trial that has not yet been resolved; (2) participation in or completion of a diversion or a deferral of judgment program; (3) a Conviction that has been judicially dismissed, expunged, voided, invalidated, or otherwise rendered inoperative; (4) a Conviction or any other adjudication in the juvenile justice system; (5) a Conviction that is more than seven years old, from the date of sentencing; or (6) information pertaining to an offense other than a felony or misdemeanor, such as an infraction.

E. Contractor or Subcontractor shall not inquire about or require applicants, potential applicants for employment, or employees to disclose on any employment application the facts or details of any conviction history, unresolved arrest, or any matter identified in subsection 60(d), above. Contractor or Subcontractor shall not require such disclosure or make such inquiry until either after the first live interview with the person, or after a conditional offer of employment.

F. Contractor or Subcontractor shall state in all solicitations or advertisements for employees that are reasonably likely to reach persons who are reasonably likely to seek employment to be performed under this Agreement, that the Contractor or Subcontractor will

**Attachment C**  
**Contract Modification No. 1**  
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consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of Chapter 12T.

G. Contractor and Subcontractors shall post the notice prepared by the Office of Labor Standards Enforcement (OLSE), available on OLSE's website, in a conspicuous place at every workplace, job site, or other location under the Contractor or Subcontractor's control at which work is being done or will be done in furtherance of the performance of this Agreement. The notice shall be posted in English, Spanish, Chinese, and any language spoken by at least 5% of the employees at the workplace, job site, or other location at which it is posted.

H. Contractor understands and agrees that if it fails to comply with the requirements of Chapter 12T, the City shall have the right to pursue any rights or remedies available under Chapter 12T, including but not limited to, a penalty of \$50 for a second violation and \$100 for a subsequent violation for each employee, applicant or other person as to whom a violation occurred or continued, termination or suspension in whole or in part of this Agreement.

**General Condition 53 "Earned Income Credit (EIC) Forms" is hereby deleted in its entirety.**