



Edwin M. Lee  
Mayor

Micki Callahan  
Human Resources Director

**HUMAN RESOURCES PROFESSIONALS MONTHLY GROUP MEETING**

Date: Wednesday, September 17, 2014  
Time: 9:00 am to 11:00 am  
Location: Koret Auditorium, Main Library

<b>AGENDA ITEM</b>	<b>TIME</b>	<b>PRESENTER</b>
Welcome	9:00 am – 9:05 am	<b>Micki Callahan</b> <i>Human Resources Director, DHR</i>
<b>New Program Launch:</b> <ul style="list-style-type: none"> <li>• Implementation of ePayroll</li> <li>• Emergency Preparedness</li> </ul>	9:05 am – 9:15 am	<b>Susan Gard</b> <i>Chief of Policy, DHR</i>
<b>Leave Management Training - Module 2:</b> <ul style="list-style-type: none"> <li>• Managing Sick Leave</li> <li>• Introduction to FMLA</li> </ul>	9:15 am – 11:00 am	<b>Janie White</b> <i>Medical Leave Program Manager, DHR</i>

**Meeting Schedule**  
All meetings are scheduled for Koret Auditorium

October 15, 2014

November 19, 2014

December 17, 2014