

City and County of San Francisco
 Office of Contract Administration
 Purchasing Department
 City Hall, Room 430
 1 Dr. Carlton B. Goodlett Place
 San Francisco, CA 94102-4685



Contract Modification 2

Glass

Theisen Glass
 Susan Johnson
 301 Potrero Avenue
 San Francisco, CA 94103
 E-mail: Sales@TheisenGlass.com

Date: July 15, 2013
 Buyer Name: Darlene Frohm
 Term contract: 76812
 City Blanket No. BPSF 00003701
 Type: Indefinite quantity
 Not-to-exceed amount: \$1,000,000

The history of this contract and its modifications is as follows:

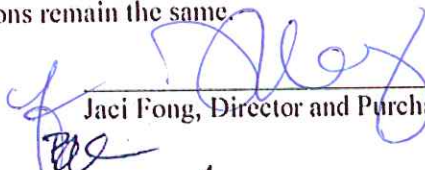
Modification	Start date	End date	Amount	Other changes
Original contract	8/01/10	7/31/12	\$1,000,000	
1	8/01/12	7/31/13	No Change	Extend 12 months
2	8/01/13	7/31/14	No Change	Extend 12 months/ Update contract conditions

This modification 2 changes the contract as follows:

- It extends the contract term from August 1, 2013 through July 31, 2014.
- Updates/replaces various standard contractual clauses. See Attachment A.

All other terms and conditions remain the same.

Approved by the City:


 Jaci Fong, Director and Purchaser

8/5/2013
 Date

Approved by Contractor:


 Signature

8/15/13
 Date

Name and title

Susan Johnson Pres

Getting paid for goods and/or services from the City:

1. Beginning January 2012, all City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through Paymode-X, the City's third party service that provides Automated Clearing House (ACH) payments.
2. Electronic payments are processed every business day and are safe and secure.
3. To sign up for electronic payments, visit www.sfgov.org/ach.
4. The following information is required to sign up:
 - a. The enroller must be their company's authorized financial representative.
 - b. The company's legal name, main telephone number and all physical and remittance addresses used by the company
 - c. The company's U.S. federal employer identification number (EIN) or Social Security number (if they are a sole proprietor)
 - d. The company's bank account information, including routing and account numbers

If you have questions, please email: ACH.Support@sfgov.org

43. LBE Bid Discount; Brokerage Services

Pursuant to Section 14B.7 of the Administrative Code, a bid discount will only be awarded to an LBE directly responsible for providing materials, equipment, supplies or services to City as required by the Bid solicitation. An LBE will be deemed to be directly responsible for providing the required commodity or service only if it regularly does business as a manufacturer, or authorized manufacturer's representative, dealer or distributor, stocking distributor, franchisee, licensee, service provider, or has another direct agency relationship with the manufacturer or provider of the solicited commodity or service, and has been so certified by HRC. An LBE will be considered to be "regularly doing business", as that term is used in the foregoing paragraph, if in the normal course of business, it stocks, warehouses or distributes commodities to businesses or entities other than public entities having a local business preference program. Such a determination will be subject to audit by HRC. No preference will be given to an LBE engaging in brokerage, referral or temporary employment services not meeting this definition, unless those services are required and specifically requested by the department.

51. Reports by Contractor

Multi-Year Term Contracts

Each year, no later than February 15; Contractor shall submit a soft copy report of the total items ordered, by month, under this contract during the preceding calendar year (January 1 – December 31). The report must be in a format acceptable to City and must list by department or location the following: (1) all items awarded under this contract; and (2) total quantity and dollar value of each item ordered, including items

for which there were no orders. Contractor must also furnish a separate similar report for the total of all items ordered by City which are not part of this Contract. Emailed reports must not be larger than **10MB**.

Contractor shall email reports to:

OCAVendor.Reports@sfgov.org

Any report files larger than **10MB** must be submitted in electronic format on CD-ROM or USB drive and mailed to the address shown below with the term contract number and "Annual Vendor Reporting" clearly marked on the envelope/packaging.

Contractor shall mail the reports to:

Darlene Frohm, Senior Purchaser
Re: Term Contract No. 76812
City and County of San Francisco
Office of Contract Administration – Purchasing
City Hall, Room 430
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4685



City and County of San Francisco
Office of Contract Administration
Purchasing Department
City Hall, Room 430
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4685



Contract Modification 1

Glass

Theisen Glass
Susan Johnson
301 Potrero Avenue
San Francisco, CA 94103
E-mail: Sales@TheisenGlass.com

Date: July 16, 2012
Buyer Name: Darlene Frohm
Term contract: 76812
City Blanket No. BPSF 00003701
Type: Indefinite quantity
Not-to-exceed amount: \$1,000,000

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	Other changes
Original contract	8/01/10	7/31/12	\$1,000,000	
1	8/01/12	7/31/13	No Change	Extend 12 months

This modification 1 changes the contract as follows:

It extends the contract from August 1, 2012 through July 31, 2013.

All other terms and conditions remain the same.

Approved by the City: Jaci Fong Director and Purchaser 7/25/12
Date

Approved by Contractor: Susan Johnson
Signature 7/26/12
Date
Name and title Pres