

City and County of San Francisco
 Office of Contract Administration
 Purchasing Department
 City Hall, Room 430
 1 Dr. Carlton B. Goodlett Place
 San Francisco, CA 94102-4685



Contract Modification No.2

Fuel Efficient Sedans and Law Enforcement Vehicles

Hansel Ford
 Darron Kendall
 3075 Corby Avenue
 Santa Rosa, CA 95407
 E-mail: dkendall@hanselauto.com

Date: February 1, 2013
 Buyer Name: Daisy Aguallo
 Term contract: 72304
 City Blanket No. N/A
 Type: Indefinite quantity
 Not-to-exceed amount: \$ 3,600,000

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	Other changes
Original contract	01/01/2011	12/31/2013	\$ 3,600,000	
Contract Mod. 1:	07/01/2012	12/31/2013	\$ No Change	Price Increase and update Electronic Payment
Contract Mod. 2:	02/01/2013	12/31/2013	\$ No Change	Price Increase and update Reporting language

This Modification No.2 changes the contract as follows:

- Price increase for the vehicles listed on Appendix A, dated February 1, 2013
- Update Reporting language

All other terms and conditions remain the same.

Approved by the City:

[Signature]
 for Jacl Fong, Director of OCA and Purchaser

1/14/13
 Date

WPS Approved by Contractor:

[Signature]
 Signature

1/16/13
 Date

Name and title

Darron Kendall
Fleet Manager

Sign and return one original. The duplicate original is for your files.

P-280. (11/20/09)

Contract Modification No. 2
Contract 72304
Appendix A
Fuel Efficient Sedans and Law Enforcement Vehicles
February 1, 2013

<u>Price Increase:</u>	<u>Old Price</u>	<u>New Price</u>
2013 Ford Fiesta, 4 door Sedan, Sub-compact Gas	\$ 14,903.48	\$ 15,380.46
2013 Ford Fiesta, 5 door, Small Station Wagon Gas	\$ 15,815.97	\$ 16,293.33
2013 Ford Focus, SE Compact Sedan, Gas	\$ 14,119.34	\$ 14,629.06

The Following Bid and Contract Conditions has been updated to this contract:

51. Reports by Contractor

Multi-Year Term Contract:

In January of each year, Contractor must furnish a report of the total items ordered under this contract during the preceding twelve months. The report must be in a format acceptable to the City and must list by department or location the following: (1) all items awarded under this contract; and, (2) total quantity and dollar value of each item ordered, including items for which there were no orders. Contractor must also furnish a separate similar report for the total of all items ordered by City which are not part of this contract. The report should be submitted in soft copy or electronic copy. Any files larger than 10MB must be submitted by mail on a CD-ROM or USB drive.

Contractor shall send the reports to:

OCAVendor.Reports@sfgov.org
Re: Term Contract No. 72304

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Contract Modification No. 1

Fuel Efficient Sedans and Law Enforcement Vehicles

Hansel Ford
 Darron Kendall
 3075 Corby Avenue
 Santa Rosa, CA 95407
 E-mail: dkendall@hanselauto.com

Date: July 1, 2012
 Buyer Name: Daisy Aguallo
 Term contract: 72304
 City Blanket No. N/A
 Type: Indefinite quantity
 Not-to-exceed amount: \$ N/A

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	Other changes
Original contract	01/01/2011	12/31/2013	\$ N/A	
1	07/01/2012	12/31/2012	\$ N/A	Price Increase and update Electronic Payment

This Modification No.1 changes the contract as follows:

- Price increase for the vehicles listed on Attachment A, dated July 1, 2012
- Add new Bid and Contract Conditions, "Getting Paid for Goods and/or Services from the City"
- Remove vehicles listed on Attachment A

All other terms and conditions remain the same.

Approved by the City:

Jaci Fong
 Jaci Fong, Director of OCA and Purchaser
 Date: 7/5/12

Approved by Contractor:

Darron Kendall
 Signature
 Date: 7/12/12

Name and title

Darron Kendall
 Director of Procurement
 Commercial Sales

<u>Price Increase:</u>	<u>Old Price</u>	<u>New Price</u>
2012 Ford Fiesta, 4 door Sedan, Sub-compact Gas	\$ 14,458.00	\$ 14,903.48
2012 Ford Fiesta, 5 door, Small Station Wagon Gas	\$ 15,190.00	\$ 15,815.97
2012 Ford Focus, SE Compact Sedan, Gas	\$ 13,697.00	\$ 14,119.34

The Following Bid and Contract Conditions has been added to this contract:

“Getting Paid for Goods and/or Services from the City”

1. Beginning January 1, 2012, all City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through Paymode –X, the City’s third party service that provides Automated Clearing House (ACH) payments.
2. Electronic payments are processed every business day and are safe and secure.
3. To sign up for electronic payments, visit www.sfgov.org/ach
4. The following information is required to sign up:
 - a. The enroller must be the company’s authorized financial representative.
 - b. The company’s legal name, main telephone number and all physical and remittance addresses used by your company.
 - c. Your company’s U.S. federal employer identification number (EIN) or Social Security number, if you are a sole proprietor.
 - d. Your company’s bank account information, including routing and account numbers.

For more information, please visit the Controllers’ website at:

<http://sfcontroller.org/index.aspx?page=85>

If you have questions, please email: ACH.Support@sfgov.org

The following vehicles have been removed from this contract:

1. Enforcement Pursuit Sedan (street appearance)-Ford Crown Victoria
2. Enforcement Pursuit Sedan(marked)-Ford Crown Victoria