

City and County of San Francisco
 Office of Contract Administration
 Purchasing Department
 City Hall, Room 430
 1 Dr. Carlton B. Goodlett Place
 San Francisco, CA 94102-4685



Contract Modification 1

Envelopes; Printed Recycled

Cenveo
 Richard Jacala
 12990 SE Highway 212
 Clackamas, OR 97015
 E-mail: Richard.Jacala@Cenveo.com

Date: 08-29-12
 Buyer Name: Nishil Bali
 Term contract: 95904
 City Blanket No. BPSF 00003620
 Type: Indefinite quantity
 Not-to-exceed amount: \$ 1,200,000

The history of this contract and its modifications is as follows:

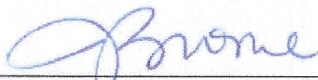
Modification	Start date	End date	Amount	Other changes
Original contract	09-01-09	08-31-12	\$ 1,000,000	
Modification # 1	09-01-12	08-31-13	\$ 1,200,000	Extend contract; Increase NTE; Increase rate; Update standard clauses

This modification 1 changes the contract as follows:

- It increases the not-to-exceed amount from \$1,000,000 to \$1,200,000.
- It extends contract from September 1, 2012 through August 31, 2013.
- It increases pricing by 5.77% per the annual percentage increase in the Employment Cost Index for Pharmaceutical and Envelope Manufacturing (NAICS07 322232) as published by the U.S. Department of Labor, Bureau of Labor Statistics. See Attachment A and attached documentation.
- It updates the terms and conditions of the contract per Attachment B.

All other terms and conditions remain the same.

Approved by the City:


 Jaci Fong, Director of OCA and Purchaser

8/31/12
 Date

Approved by Contractor:


 Signature

08/31/12
 Date

Name and title

RICHARD JACALA
 ACCOUNT EXECUTIVE

Item No.	Description	Current Price (Inc. Storage)	New Price w/ PPI increase of 5.77%
1	Envelope, Sub.24#, white wove, plain, printed one SIZE: #6-3/4 (3-5/8" x 6-1/2") (9-LB./M-500 BOX) with return address with Black ink. <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500	\$15.27 /box	\$16.15 /box
2	Envelope, Sub.24#, white wove, plain, printed one side with return address with Black ink. SIZE: #9 (3-7/8" x 8-7/8") (12-LB./M-500 BOX) <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500	\$12.15 /box	\$12.85 /box
3	Envelope, Sub.24#, white wove, plain, printed one side w/return address, Black ink, SIZE: #10 (3-7/8" x 8-7/8") (12-LB./M-500 BOX) <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500	\$12.05 /box	\$12.75 /box
4	Envelope, Sub.24#, white wove, plain, printed one side with return address w/Black ink. Printed one color (PMS-294 Blue) one side. Back seams is diagonal. <u>SF Water Dept. envelope.</u> SIZE: #10 (4-1/8" x 9-1/2") (14-LB./M-500 BOX) <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500	\$10.25 /box	\$10.84 /box
5	Envelope, Sub. 24#, Ivory, <u>OCR glassine window</u> , printed one color (PMS-294 Blue) on <u>two</u> sides. Bar code below window 1/4" from bottom, 4" from right edge of envelope. Bar code on top 5/8" from top right most bar, 2" from right edge of envelope. <u>SF Water Dept. envelope.</u> SIZE: #9 (3-7/8" x 8-7/8") WINDOW SIZE 3/4" x 2-3/4" Window shall be 1" from left side, 7/8" from bottom. <u>10 %PCW, Opacity 91, Brightness N/A.</u> MINIMUM ORDER QUANTITY: 2,500	\$10.90 /box	\$11.53 /box
6	Envelope, Sub.24#, wht wove, glassine window, Printed one side w/return address in Black ink. Size: #10 (4-1/8"x9-1/2" Window 1-1/8"x4-1/2" Window is 7/8" from left side & 1/2" from bottom <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500	\$12.63 /box	\$13.36 /box
7	Envelope, Sub.24#, wht wove, glassine window, printed one side with Black ink and message. Diagonal seam flap. The following words: <u>"DHS COURT OFFICE" must be placed in</u> <u>box above other text. Dept. of Human Services.</u> SIZE: #10 (4-1/8" x 9-1/2") (14-LB./M-500 BOX) WINDOW SIZE 1-1/8" x 4-1/2" Window shall be 1/2" from left side, 1/2" from bottom. <u>30 %PCW, Opacity 89, Brightness 92.</u>	\$13.64 /box	\$14.43 /box

Item No.	Description	Current Price (Inc. Storage)	New Price w/ PPI increase of 5.77%
	MINIMUM ORDER QUANTITY: 2,500		
8	Envelope, Sub.24#, white wove, glassine window, printed one side Black ink in upper left corner. Printed with multi-language text on back side of envelope. <u>Dept. of Human Services envelope.</u> SIZE: # (8-7/8" x 5-3/4")(20-LB./M-500 BOX) WINDOW SIZE 1-1/8" x 4-1/2" Window shall be 1/2" from left side, 1/2" from bottom. 30 %PCW, Opacity 89, Brightness 92. MINIMUM ORDER QUANTITY: 2,500	\$20.62 /box	\$21.81 /box
9	Envelope, Sub.24#, white wove, <u>custom open window</u> printed both sides w/Black ink, 1/2"solid color bars, wrap-around bleed on left, top edge & side seam (web style), with square flap. WINDOW 5/8"x1-1/2", <u>Dept. of Human Services envelope.</u> SIZE: #9 (3-7/8" x 8-7/8") (12-LB./M) 30 %PCW, Opacity 89, Brightness 92. MINIMUM ORDER QUANTITY: 2,500	See below	
9A.	Solid Color PMS 122 Yellow	\$17.00 /box	\$17.98 /box
9B.	Envelope, Sub.24#, white wove, glassine window,	\$17.00 /box	\$17.98 /box
9C.	Envelope, Sub.24#, white wove, glassine window,	\$17.00 /box	\$17.98 /box
9D.	Solid Color PMS 402 Gray	\$17.00 /box	\$17.98 /box
9E.	Solid Color PMS 300 Blue	\$17.00 /box	\$17.98 /box
9F.	No Solid Color Bar (plain)	\$17.00 /box	\$17.98 /box
10.	Envelope, Sub.24#, white wove, plain, print one side, w/return address Black ink, 1/2"solid color bars PMS 171 Coral, wrap-around bleed on left, top edge & side seam. First line of address reads: "ATTENTION: CASHIER-C120". <u>Dept. of Human Services envelope.</u> SIZE: #9 (3-7/8" x 8-7/8") (12-LB./M-500 BOX) 30 %PCW, Opacity 89, Brightness 92. MINIMUM ORDER QUANTITY: 2,500	\$14.82 /box	\$15.68 /box
11	Envelope, Sub.24#, white wove, glassine window, printed both sides w/Black ink. Black inside tint pattern, security paper with 10% screen and not interfere with bar code readers. OCRs must conform to Postal Regulations. Continuous glue seal. SIZE: #9 (3-7/8" x 8-7/8") (12-LB./M-500 BOX) WINDOW SIZE 1-1/8" x 4-1/2" Window shall be 1/2" from left side, 1/2" from bottom. 30 %PCW, Opacity 89, Brightness 92. MINIMUM ORDER QUANTITY: 2,500	\$20.83 /box	\$22.03 /box
12.	Envelope, Sub. 24#, White wove, glassine window,	\$10.05 /box	\$10.63 /box

Item No.	Description	Current Price (Inc. Storage)	New Price w/ PPI increase of 5.77%
	<p>printed one side, Black ink. Diagonal seam flap. <u>Style KK. Tax Collector envelope.</u> SIZE: #10 (4-1/8" x 9-1/2"), WINDOW SIZE 1-1/2" x 4-3/4" Window shall be 7/8" from left side, 1/2" from bottom. <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500</p>		
13	<p>Envelope, Sub.24#, white wove, glassine window, printed one side with Black ink. Must have diagonal seam flap. <u>Style EE-5. Tax Collector envelope.</u> SIZE: #10 (4-1/8" x 9-1/2") (14-LB./M-500 BOX) WINDOW SIZE 1-1/4" x 3-1/4" Window shall be 1/2" from the left side and 15/16" from the bottom. <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500</p>	\$10.01 /box	\$10.59 /box
14	<p>Envelope, Sub.24#, white wove, glassine window, printed one side with Black ink. (12lb./M-500 Bx) <u>Style AA-L. Tax Collector envelope.</u> SIZE: #8-5/8 (check) (3-5/8" x 8-5/8") WINDOW SIZE 1-3/16" x 4-1/2" Window shall be 1/2" from left side, 1/2" from bottom <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500</p>	\$25.37 /box	\$26.83 /box
15	<p>Envelope, Sub.24#, wht wove, printed one side, with Black ink, no window. Diagonal seam flap. <u>Style B. Tax Collector envelope.</u> SIZE: #10 (4-1/8" x 9-1/2") (14-LB./M-500 BOX) <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500</p>	\$12.05 /box	\$12.75 /box
16	<p>Envelope, Sub.24#, white wove, glassine window, printed one side with Black ink. Diagonal seam flap. The following message: "IMPORTANT: PROPERTY TAX BILL ENCLOSED" must be on the envelope so bottom edge of printed message is at least 2-3/4" above bottom edge of envelope, no more than 4" above bottom edge of envelope. <u>Style EE-O. Tax Collector envelope.</u> SIZE: # (4-3/8" x 6 1/2") (14-LB./M-500 BOX) <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500</p>	\$13.38 /box	\$14.15 /box
17	<p>Envelope, Sub.24#, White wove, self-addressed, Bar Coding, printed both sides, one color PMS 247 Purple ink stripe and text, 1/2" wide stripe left edge front and back. <u>Style F-1. Tax Collector envelope.</u> SIZE: #9 (3-7/8" x 8-7/8") <u>30 %PCW, Opacity 89, Brightness 92.</u> MINIMUM ORDER QUANTITY: 2,500</p>	\$14.82 /box	\$15.68 /box