

City and County of San Francisco  
Office of Contract Administration  
Purchasing Department  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4685



## Contract Modification 2

Security Guard Service ("Unarmed") for 25 Van Ness Avenue

**McCoy's Patrol Service**  
Attn: Jacqueline Coleman  
6271 Third Street, Suite A  
San Francisco, CA 94124  
E-mail: JingleJC@aol.com

Date: February 1, 2012  
Buyer Name: Deirdre Darley  
Term Contract: No. 86070  
City Blanket No: BPSF00003426  
Type: Indefinite quantity  
Not to exceed amount: \$ 1,000,000

The history of this contract and its modifications is as follows:


Modification	Start date	End date	Amount	Other changes
Original contract	04-01-08	03-31-11	\$1,000,000	
1	04-01-11	03-31-12	No Change	Extend Term; Contract Conditions Updated
2	04-01-12	03-31-13	No Change	Extend Term; Rate Increase (MCO)

This modification 2 changes the contract as follows:

- Extends the contract for 12 months from 04-01-12 through 03-31-13
- Effective 01-01-12, the hourly rates are increased by 3.17% based on an increase in the Minimum Compensation Ordinance (MCO). See Attachment A.
- Adds "Getting Paid for Goods and/or Services from the City". See Attachment A.

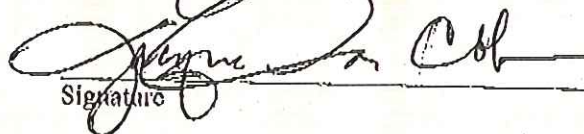
All other terms and conditions remain the same.

Approved by the City:

  
\_\_\_\_\_  
Jaci Fong, Acting Director of OCA

2/22/12  
Date

Approved by Contractor:

  
\_\_\_\_\_  
Signature

2/28/12  
Date

Name and title  
\_\_\_\_\_

Sign and return one original. The duplicate original is for your files.

Effective January 1, 2012 the hourly rates are increased as follows:

Item No.	Description	Old Rate/Hour	New Rate/Hour
1	Unarmed Guard, per Shift, Normal Service Straight Time Rate – 24 Hour Basis, 7 Days/Wk, Holidays Included	\$18.82	19.42
2	Extra Guards if Required by Department		
	<i>1<sup>st</sup> Shift</i>	\$28.23	\$29.12
	<i>2<sup>nd</sup> Shift-Swing</i>	\$28.23	\$29.12
	<i>3<sup>rd</sup> Shift-Graveyard</i>	\$28.23	\$29.12
	<i>Weekend/Holiday</i>	\$28.23	\$29.12

“Getting Paid for Goods and/or Services from the City” section is hereby added as follows:

**Getting paid for goods and/or services from the City:**

1. Beginning January 2012, all City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through Paymode-X, the City’s third party service that provides Automated Clearing House (ACH) payments.

2. Electronic payments are processed every business day and are safe and secure.
3. To sign up for electronic payments, visit [www.sfgov.org/ach](http://www.sfgov.org/ach).
4. The following information is required to sign up:
  - a. The enroller must be their company’s authorized financial representative.
  - b. The company's legal name, main telephone number and all physical and remittance addresses used by the company
  - c. The company's U.S. federal employer identification number (EIN) or Social Security number (if they are a sole proprietor)
  - d. The company's bank account information, including routing and account numbers

If you have questions, please email: [ACH.Support@sfgov.org](mailto:ACH.Support@sfgov.org)

May. 3. 2011 4:15PM GSA-OCA CITY HALL

No. 2485 P. 2

City and County of San Francisco  
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Purchasing Department  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
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# Contract Modification 1

Security Guard Service ("Unarmed") for 25 Van Ness Avenue

McCoy's Patrol Service  
Attn: Jacqueline Coleman  
6271 Third Street, Suite A  
San Francisco, CA 94124

Date: April 29, 2011  
Buyer Name: Gloria Lucas-Davis  
Term Contract No. 86070  
City Blanket No: BPSF00003426  
Type: Indefinite quantity  
Not to exceed amount: \$ 1,000,000

The history of this contract and its modifications is as follows:

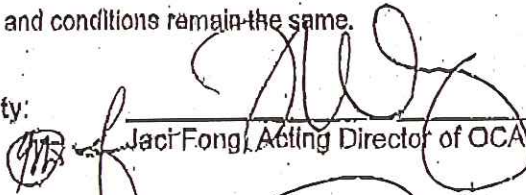
Modification	Start date	End date	Amount	Other changes
Original contract	04/01/08	03/31/2011	\$1,000,000	
1	04/01/11	03/31/2012	No Change	Contract Conditions updated

This modification 1 changes the contract as follows:

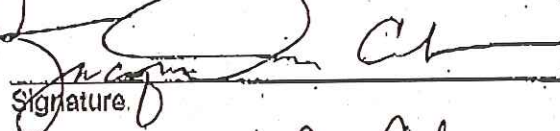
- Extends the contract for 12 months from 04/01/11 through 03/31/12
- Contract Special Conditions, #74 Insurance, have been updated. (See Attachment A).

All other prices, terms, and conditions remain the same.

Approved by the City:

  
\_\_\_\_\_  
Jaci Fong, Acting Director of OCA and Purchaser Date 5/3/2011

Approved by Contractor:

  
\_\_\_\_\_  
Signature Date 5/11/11

Name and title

Jacqueline R. Coleman COD



Special Conditions, No. 74 Insurance have been revised as follows (**bolded**):

**74. Insurance.** Prior to award, the successful bidder or bidders will be required to furnish evidence of insurance as follows:

a. Without in any way limiting Contractor's liability pursuant to the "Indemnification" section of this Agreement, Contractor must maintain in force, during the full term of the Agreement, insurance in the following amounts and coverages:

(1) Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than \$1,000,000 each accident, injury, or illness; and

(2) Commercial General Liability Insurance with limits not less than \$1,000,000 each occurrence, **\$2,000,000 aggregate** for bodily injury, property damage, contractual liability, personal injury, products and completed operations.

(3) Commercial Automobile Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

b. Commercial General Liability and Commercial Automobile Liability Insurance policies must be endorsed to provide:

(1) Name as Additional Insured the City and County of San Francisco, its Officers, Agents, and Employees.

(2) That such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought.

c. **Contractor hereby agrees to waive Workers' Compensation subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.**

d. All policies shall provide thirty days' advance written notice to the City of reduction or nonrenewal of coverages or cancellation of coverages for any reason. Notices shall be sent to:

Director, Office of Contract Administration  
Purchasing Division  
City and County of San Francisco  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4685

e. Should any of the required insurance be provided under a claims-made form, Contractor shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three years beyond the expiration of this Agreement, to the effect that, should occurrences during the contract term give rise to claims made after expiration of the Agreement, such claims shall be covered by such claims-made policies.

Sign and return one original. The duplicate original is for your files.

f. Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

g. Should any required insurance lapse during the term of this Agreement, requests for payments originating after such lapse shall not be processed until the City receives satisfactory evidence of reinstated coverage as required by this Agreement, effective as of the lapse date. If insurance is not reinstated, the City may, at its sole option, terminate this Agreement effective on the date of such lapse of insurance.

h. Before commencing any operations under this Agreement, Contractor shall furnish to City certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Failure to maintain insurance shall constitute a material breach of this Agreement.

i. Approval of the insurance by City shall not relieve or decrease the liability of Contractor hereunder.

j. If a subcontractor will be used to complete any portion of this agreement, the Contractor shall ensure that the subcontractor shall provide all necessary insurance and shall name the City and County of San Francisco, its officers, agents and employees and the Contractor listed as additional insureds.