

City and County of San Francisco  
 Office of Contract Administration  
 Purchasing Department  
 City Hall, Room 430  
 1 Dr. Carlton B. Goodlett Place  
 San Francisco, CA 94102-4685



## Contract Modification 4

### Janitorial Supplies

Newton Distributing  
 Lance LaFave  
 478 Waltham Street #1  
 Newton, MA 02465  
 E-mail: [lance@newtondistributing.com](mailto:lance@newtondistributing.com)

Date: 01-27-12  
 Term contract: 83047  
 City Blanket No.: BPSF00003333  
 Buyer: Deirdre Darley  
 Type: Indefinite quantity  
 Not-to-exceed amount: \$1,000,000


The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	other changes
Original contract	03-01-07	02-28-09	\$1,000,000	
1	03-01-09	02-28-10	No Change	Food Service Waste Reduction
2	03-01-10	02-28-11	No Change	Extend Term
3	03-01-11	02-29-12	No Change	Extend Term
4	03-01-12	02-28-13	No Change	Extend Term

This modification changes the contract as follows:


- It extends the contract from March 1, 2012 through February 28, 2013. Discount percents remain firm based on Excel Dryer's price list dated 11-1-07
- "Getting Paid for Goods and/or Services from the City" is added. See Attachment A.

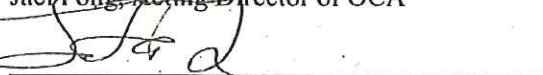
All other terms and conditions remain the same.

 Approved by the City:

  
 Jaci Fong, Acting Director of OCA

1/31/2012  
 Date

 Approved by Contractor:

  
 Signature  
 LANCE LAFAVE, VP

2-13-2012  
 Date

Name and title

Please sign and return one original. The second original is for your records.

**“Getting Paid for Goods and/or Services from the City” is hereby added as follows:**

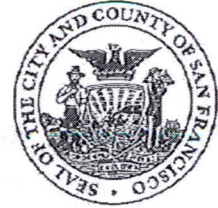
**Getting paid for goods and/or services from the City:**

1. Beginning January 2012, all City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through Paymode-X, the City’s third party service that provides Automated Clearing House (ACH) payments.

2. Electronic payments are processed every business day and are safe and secure.
3. To sign up for electronic payments, visit [www.sfgov.org/ach](http://www.sfgov.org/ach).
4. The following information is required to sign up:
  - a. The enroller must be their company’s authorized financial representative.
  - b. The company's legal name, main telephone number and all physical and remittance addresses used by the company
  - c. The company's U.S. federal employer identification number (EIN) or Social Security number (if they are a sole proprietor)
  - d. The company's bank account information, including routing and account numbers

If you have questions, please email: [ACH.Support@sfgov.org](mailto:ACH.Support@sfgov.org)

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San Francisco, CA 94102-4685



## Contract Modification 3

### Janitorial Supplies

Newton Distributing  
Lance LaFave  
478 Waltham Street #1  
Newton, MA 02465  
E-mail: [lance@newtondistributing.com](mailto:lance@newtondistributing.com)

Date 03/16/11  
Term contract 83047  
City Blanket No. BPSF00003333  
Buyer: Deirdre Darley  
Type: Indefinite quantity  
Not-to-exceed amount: \$1,000,000

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	other changes
Original contract	03-01-07	02-28-09	\$1,000,000	
1	03-01-09	02-28-10	No Change	Food Service Waste Reduction
2	03-01-10	02-28-11	No Change	
3	03-01-11	02-29-12	No Change	


This modification changes the contract as follows:

It extends the contract from March 1, 2011 through February 29, 2012.

Discount percents remain firm based on Excel Dryer's price list dated 11/01/2007

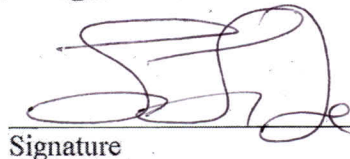
All other terms and conditions remain the same.

Approved by the City:

  
Jaci Fong, Acting Director of OCA and Purchaser

3/23/11  
Date

Approved by Contractor:

  
Signature

4/4/2011  
Date

Name and title

LANCE LAFAVE, VP

Please sign and return one original. The second original is for your records.

P-280 (11-20-09)

City and County of San Francisco  
 Office of Contract Administration  
 Purchasing Department  
 City Hall, Room 430  
 1 Dr. Carlton B. Goodlett Place  
 San Francisco, CA 94102-4685



RECEIVED  
 PURCHASING DEPARTMENT  
 10 FEB 23 AM 10:37

## Contract Modification 2

### Janitorial Supplies

Newton Distributing  
 Lance LaFave  
 478 Waltham Street #1  
 Newton, MA 02465  
 E-mail: [lance@newtondistributing.com](mailto:lance@newtondistributing.com)

Date: 02/08/10  
 Term contract: 83047  
 City Blanket No.: BPSF00003333  
 Buyer: Howard Tevelson  
 Type: Indefinite quantity  
 Not-to-exceed amount: \$1,000,000

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	other changes
Original contract	03-01-07	02-28-09	\$1,000,000	
1	03-01-09	02-28-10	No Change	Food Service Waste Reduction
2	03-01-10	02-28-11	No Change	

This modification changes the contract as follows:

It extends the contract from March 1, 2010 through February 28, 2011.

Discount percents remain firm based on Excel Dryer's price list dated 11/01/2007

All other terms and conditions remain the same.

*(Signature)*

Approved by the City:

*(Signature)*

*(Signature: Bill Jones)*  
 \_\_\_\_\_  
 Naomi Kelly, Director of OCA and Purchaser

*2-9-10*  
 \_\_\_\_\_  
 Date

Approved by Contractor:

*(Signature)*  
 \_\_\_\_\_  
 Signature

*2-18-10*  
 \_\_\_\_\_  
 Date

Name and title

*Lance LaFave* *(Signature)*  
 \_\_\_\_\_

Please sign and return one original. The second original is for your records.

May. 5. 2009 12:56PM

Received Time May 6, 2009 4:04PM No. 4336

City and County of San Francisco  
Office of Contract Administration  
Purchasing Department  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683



# Contract Modification No. 1

## Janitorial Supplies

**Newton Distributing**  
Attn: Lance LaFave  
966 Watertown Street  
Newton, MA 02465  
E-mail: Lance@NewtonDistributing.com

Date: May 4<sup>th</sup>, 2009  
Buyer Name: Darlene Frohm  
Term Contract: 83047  
Type: Indefinite Quantity  
Not-to-exceed amount: \$1,000,000

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	Other changes
Original contract	3-01-07	2-28-09	\$1,000,000	
1	3-01-09	2-28-10		Food Service Waste Reduction

This modification changes the contract as follows:

It extends the contract from March 1<sup>st</sup>, 2009 through February 28<sup>th</sup>, 2010.

The following condition has been added from the contract. See Attachment (A)

All other terms and conditions remain the same.

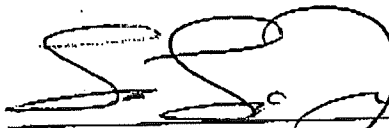
Approved by the City:

  
\_\_\_\_\_  
Naomi Kelly, Director of OCA and Purchaser

5-5-09  
Date

Approved by Contractor:



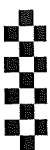
  
\_\_\_\_\_  
Signature

5-6-09  
Date

Name and title

LANCE LAFAVE, VP

Please sign and return one original. The second original is for your records.



**85. Food Service Waste Reduction Requirements**

Effective June 1<sup>st</sup>, 2009, Contractor agrees to comply fully with and be bound by all the provisions of the Food Service Waste Reduction Ordinance, as set forth in San Francisco Environment Code Chapter 16, including the remedies provided, and implementing guidelines and rules. The provisions of Chapter 16 are incorporated herein by reference and made a part of this Agreement as though fully set forth. This provision is a material term of this Agreement. By entering into this Agreement, Contractor agrees that if it breaches this provision, City will suffer actual damages that will be impractical or extremely difficult to determine; further, Contractor agrees that the sum of one hundred dollars (\$100) liquidated damages for the first breach, two hundred dollars (\$200) liquidated damages for the second breach in the same year, and five hundred dollars (\$500) liquidated damages for subsequent breaches in the same year is reasonable estimate of the damage that City will incur based on the violation, established in light of the circumstances existing at the time this Agreement was made. Such amount shall not be considered a penalty, but rather agreed monetary damages sustained by City because of Contractor's failure to comply with this provision.