



Appendix I - Proposal Requirements Checklist
RFP for Term Contract #72250
Structural Fire Engines

Must Be Returned With Proposal

This proposal requirements checklist is to be used as a general guide and is not intended to be a complete list of all of the requirements of this RFP for Term Contract #72250. Proposers are responsible for reviewing all portions of this RFP. By checking the checkbox in column A, the Proposer is indicating that a specific item is included with their proposal.

A	Item	Requirement
<input checked="" type="checkbox"/>	1.	Appendix A is completed and attached
<input checked="" type="checkbox"/>	2.	All applicable vendor forms in Appendix B are completed and attached
<input checked="" type="checkbox"/>	3.	If any exceptions are taken to the specifications in Appendix A, Appendix C is attached
<input checked="" type="checkbox"/>	4.	Appendix D is completed and attached
<input checked="" type="checkbox"/>	5.	If you are claiming the LBE bid discount, Appendix E is completed and attached
<input checked="" type="checkbox"/>	6.	Your maintenance proposal is attached to Appendix F
<input checked="" type="checkbox"/>	7.	Historical data for actual maintenance costs for similar vehicles is attached
<input checked="" type="checkbox"/>	8.	All issued bid addendums are signed and attached
<input checked="" type="checkbox"/>	9.	A signed letter of introduction and executive summary of the proposal is attached
<input checked="" type="checkbox"/>	10.	Computer-aided design drawings showing all six (6) views of the vehicle are attached
<input checked="" type="checkbox"/>	11.	Name, address, and telephone number of a contact person
<input checked="" type="checkbox"/>	12.	A brief description of your firm
<input checked="" type="checkbox"/>	13.	Brief resumes of key personnel assigned to this project
<input checked="" type="checkbox"/>	14.	A description of two (2) projects similar in size and scope provided by your firm including reference information, schedule and project summary.
<input checked="" type="checkbox"/>	15.	California DMV License for Vehicle Manufacturer or Vehicle Dealer is attached
<input checked="" type="checkbox"/>	16.	California DMV License for Vehicle Salesperson is attached.
<input checked="" type="checkbox"/>	17.	Manufacturer's certification as an authorized dealer and service facility (if proposer is not the manufacturer)
<input checked="" type="checkbox"/>	18.	ISO Certificate of Compliance of documentation of codes of practices, quality control, and assurance programs or procedures utilized by the manufacturer.
<input checked="" type="checkbox"/>	19.	Original bid bond or money order or a cashier's check or certified check in the total of \$50,000
<input checked="" type="checkbox"/>	20.	Letter from a surety company that states that it will provide the proposer with a performance bond and a labor and materials bond, each valued at 100% of the contract amount.
<input checked="" type="checkbox"/>	21.	Cooperative Agreement statement (proposer agrees or does not agree) is attached
<input checked="" type="checkbox"/>	22.	Documentation attached indicating that the proposer is the fire apparatus manufacturer or an authorized dealer and service facility for the manufacturer and have sufficient knowledge and experience in the equipment and services covered by the contract.
<input checked="" type="checkbox"/>	23.	If the proposer is the manufacturer, The manufacturer shall have built structural fire engines for at least five (5) years and have built at least ten (10) units that are in service and shall provide references for at least three (3) fire departments that have taken delivery of said units.



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<input checked="" type="checkbox"/>	24.	If the proposer is an authorized dealer and service facility for the manufacturer for the apparatus offered, the proposer must provide written certification with its proposal from the manufacturer (on manufacturer's letterhead) stating such authorization. Proposer must have a minimum of five (5) years of relevant experience in sales and servicing of structural fire engines.
<input checked="" type="checkbox"/>	25.	Documentation verifying the manufacturer is the manufacturer of the entire modular body and will mount that modular body on the specified chassis.
<input checked="" type="checkbox"/>	26.	Documentation verifying that the manufacturing and mounting of the modular body shall not be performed at a location or by employees other than that of the manufacturer to whom the proposal is awarded.
<input checked="" type="checkbox"/>	27.	Complete warranty information for the proposed vehicle is attached.
<input checked="" type="checkbox"/>	28.	One (1) original and three (3) copies of the proposal, which must be individually bound with the pages numbered accordingly. The original document must be clearly marked as "Original" and the copies must be clearly marked as "Copy" are submitted.
<input checked="" type="checkbox"/>	29.	Verification that the proposer is able to deliver the required vehicles as awarded no later than 300 calendar days after the receipt of the first purchase order is attached.