

Grant Proposals for Strategic Goal 10

Improve the functional and operational capabilities of DOCs.

FY09 State Homeland Security Grant Program Project Proposal Form

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JUN 26 2009

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

1. Department: **GSA Fleet Management / Central Shops**
2. Point of Contact: **David Del Grande**
3. Phone: **415.550.4603**
4. Email: **dave.del.grande@sfgov.org**
5. Project Title: **Auxiliary Power**

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category. (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$
<input checked="" type="checkbox"/> Equipment	\$709,651.00
Total Project Costs \$709,651.00	

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.aspx> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. Program Sub-category: Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment
<ul style="list-style-type: none"> <input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input checked="" type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals
	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category

9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

This request is for emergency power generators at two (2) critical automotive and equipment repair locations. One is at the main Central Shops location at 1800 Jerrold Ave. This generator would provide power to key operations for citywide emergency response – repair, maintenance and fueling of city vehicles. The repair shop areas provides a critical support function for Police, Fire, Ambulance, and Public Works equipment that must be functioning in the event of a power outage during an emergency event. This site also serves as the GSA Department Operations Center (DOC) Operations Section and as a back-up DOC supporting the EOC Logistics Section.

The second generator would provide back up power to the CNG (Compressed Natural Gas) station at 2323 Cesar Chavez St. This location is the Public Works corporation yard and main deployment / coordination center for infrastructure support for the City in the event of emergency or natural disaster. This fueling station is essential for alt. fuel vehicle operation and support vehicle mobility as the City has over 400 CNG powered vehicles in service.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

YES

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

Provide auxiliary power through two (2) generator systems to maintain fleet / support operations in the event of emergency or natural disaster at 2 (two) critical locations within the City.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

Fall	2009	Receive grant approval and create purchase order
Spring	2010	Order equipment
Summer	2010	Receive and install equipment
Fall	2010	Testing and Final acceptance

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

This project allows the City to continue fueling its CNG powered vehicles and to provide the maintenance support required to keep emergency and operational vehicles in service so they are able to provide critical services to the public without delay.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

No

16. How does enhancing the local capabilities enhance the regional capabilities?

By maintaining mission critical vehicles and equipment and keeping them in service, it enables the City to offer mutual aid and resources to neighboring cities in need without jeopardizing City services.

Planning				
Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			Total	\$ -

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment			
Equipment Description	Authorized Equipment List (AEL) <small>go to: https://www.rkb.us/</small>	AEL Title	Equipment Cost
AUXILIARY GENERATORS	10GE-00-GENR	GENERATORS	\$709,651.00
			\$ -
			\$ -
			\$ -
			Total
			\$709,651.00

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Personnel							
Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						Total	\$ -

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

*Priority will be given to departments with matching funds.

Total Project Cost \$ 709,651.00

FY09 State Homeland Security Grant Program Project Proposal Form

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

- 1. Department: Board of Supervisors
- 2. Point of Contact: Alvin Moses
- 3. Phone: 554-6234
- 4. Email: Alvin.Moses@sfgov.org
- 5. Project Title: Primary DOC Equipment Purchase

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category. (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$
<input checked="" type="checkbox"/> Equipment	\$19,899.00
Total Project Costs	
	\$19,899.00

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.asp> x or contact Jill Raycroft at jill.raycroft@sfgov.org

8. Program Sub-category: Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment		
<ul style="list-style-type: none"> <input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input checked="" type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input checked="" type="checkbox"/> Cyber Security <input checked="" type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category </td> </tr> </table>	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input checked="" type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals 	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input checked="" type="checkbox"/> Cyber Security <input checked="" type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category
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Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

This is a new project.

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

To purchase the equipment needed to properly outfit the Board of Supervisors' Primary Department Operations Center (DOC), so that it will be fully functional in the event of an emergency.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

Within 90 days of the receipt of this grant we will obtain quotes for the purchase of this equipment, within 180 days we will have purchased the equipment.

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

Improve the functional and operational capabilities of the Board of Supervisor's DOC. This project fits within the framework of San Francisco Strategic goal 10.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

No.

16. How does enhancing the local capabilities enhance the regional capabilities?

N/A

Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total				\$ -

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment Description	Authorized Equipment List (AEL) go to: https://www.frb.us/	AEL Title	Program Category	Equipment Cost
Television, LCD	04MD-03-DISP	Display, Video	Interoperable Communications Equipment	\$ 1,800.00
Printer, Multi-Purpose	04HW-01-INHW	Hardware, Computer, Integrated	Information Technology	\$ 300.00
Cell Phones, 3G + service plan (Total of 5)	06CC-01-CELL	Phone, Cellular Equipment and Supplies, Information/Operations Center	Interoperable Communications Equipment	\$ 7,970.00
Radio, Emergency	21GN-00-OCEQ	Equipment and Supplies, Information/Operations Center	Interoperable Communications Equipment	\$ 178.50
Recorder, Digital	21GN-00-OCEQ	Information/Operations Center	Interoperable Communications Equipment	\$ 200.50
Hub / Switch	04HW-01-INHW	Hardware, Computer, Integrated Equipment and Supplies, Information/Operations Center	Information Technology	\$ 450.00
LED Floor Lamps (Total of 40)	21GN-00-OCEQ	Information/Operations Center	Power	\$ 9,000.00
Total				\$ 19,899.00

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested	
						\$ -	\$ -	
						\$ -	\$ -	
						\$ -	\$ -	
Total							\$ -	\$ -

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

Total Project Cost \$ 19,899.00

FY09 State Homeland Security Grant Program Project Proposal Form

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

- 1. Department: Board of Supervisors
- 2. Point of Contact: Alvin Moses
- 3. Phone: 554-6234
- 4. Email: Alvin.Moses@sfgov.org
- 5. Project Title: Secondary DOC Equipment Purchase

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category. (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$
<input checked="" type="checkbox"/> Equipment	\$94,730.68
Total Project Costs	\$94,730.68

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

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8. Program Sub-category: Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment
<input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA	<input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input checked="" type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input checked="" type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category

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10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

This is a new project.

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

To purchase the equipment needed to properly outfit the Board of Supervisors' Secondary Department Operations Center (DOC), so that it will be fully functional in the event of an emergency.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

Within 90 days of the receipt of this grant we will obtain quotes for the purchase of this equipment, within 360 days we will have purchased the equipment.

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
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19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

Improve the functional and operational capabilities of the Board of Supervisor's DOC. This project fits within the framework of San Francisco Strategic goal 10.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

No.

16. How does enhancing the local capabilities enhance the regional capabilities?

N/A

Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
				\$ -
				\$ -
				\$ -
				\$ -
Total \$				\$ -

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment Description	Authorized Equipment List (AEL) <small>go to: https://www.rtb.us/</small>	AEL Title	Program Category	Equipment Cost
Television, LCD	04MD-03-DISP	Display, Video	Interoperable Communications Equipment	\$ 1,800.00
Printer, Multi-Purpose	04HW-01-INHW	Hardware, Computer, Integrated	Information Technology	\$ 300.00
Cell Phones, 3G + service plan (Total of 5)	06CC-01-CELL	Phone, Cellular	Interoperable Communications Equipment	\$ 7,970.00
Radio, Emergency	21GN-00-OCEQ	Equipment and Supplies, Information/Operations Center	Interoperable Communications Equipment	\$ 178.50
Recorder, Digital	21GN-00-OCEQ	Equipment and Supplies, Information/Operations Center	Interoperable Communications Equipment	\$ 200.50
Hub / Switch	04HW-01-INHW	Hardware, Computer, Integrated	Information Technology	\$ 450.00
Laptop, Rugged (Total of 12)	04HW-01-INHW	Hardware, Computer, Integrated	Information Technology	\$ 23,731.68
Backup BOS Server Network	04HW-01-INHW	Hardware, Computer, Integrated	Information Technology	\$ 40,000.00
Total \$				\$ 74,630.68

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested	
IS Administrator (Part Time)	Yes	IS Administrator II	1022	50%	25%	\$ 40,400.00	\$ 20,200.00	
						\$ -	\$ -	
						\$ -	\$ -	
						\$ -	\$ -	
Total \$							\$ 40,400.00	\$ 20,200.00

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

Total Project Cost \$ 94,830.68

FY09 State Homeland Security Grant Program

Project Proposal Form

#10
RECEIVED
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BY:

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

1. Department: **GSA Fleet Management / Central Shops**
 2. Point of Contact: **David Del Grande**
 3. Phone: **415.550.4603**
 4. Email: **dave.del.grande@sfgov.org**
 5. Project Title: **Security Gate**

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category. (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$
<input checked="" type="checkbox"/> Equipment	\$115,000.00
Total Project Costs	
\$115,000.00	

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.aspx> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. **Program Sub-category:** Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment	
<ul style="list-style-type: none"> <input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input checked="" type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals 	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category

9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

This request is for equipment to properly secure the City's vehicle maintenance and refueling resources for police, fire, public works and other infrastructure related-equipment.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

YES

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

This project would secure the facility at 1880 Jerrold where Police, Fire, Ambulance and Public Works vehicles are repaired and maintained. Ensuring that these vehicles are secure from trespassers and outside tampering is of great value as they are normally in-service and loaded with their respective equipment.

The project includes installation of a rolling security gate and barrier (chain link and barbed wire) with electronic proximity controls and pedestrian access to replace a manual swinging type gate. This gate would allow for 24x7 restricted vehicle access. Currently, the existing gate remains open from 6:00am to 6:00pm from Monday through Friday creating potential security issues and access to countless city vehicles, equipment, tools and resources. The replacement of this swinging type gate with the requested type would ensure limited vehicle and pedestrian access throughout the day.

As part of the electrical installation, extra conduit would be installed to carry the power and communication wire required to supply a new guard structure placed adjacent to the gate.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

Fall 2009	Receive grant approval
Spring 2010	Order security gate
Spring 2010	Install gate & final acceptance

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System.
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

This project would allow the City to secure existing public safety investments and maintain a secure facility without using personnel to monitor the entry of vehicles and equipment during daily operations as well as an emergency event. This manpower could be better utilized to perform critical duties where needed.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

NO. Although regional resources may need the services of Central Shops in the event of a disaster.

16. How does enhancing the local capabilities enhance the regional capabilities

N/A. Better able to support mutual aid processes and operations.

Planning					
Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
			Total	\$ -	

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment					
Equipment Description	Authorized Equipment List (AEL) go to: https://www.fpb.us/	AEL Title	Program Category	Equipment Cost	
Security Gate	14SW-01-DOOR	Doors and Gates, Imp	Physical Security Enh	\$ 115,000.00	
				\$ -	
				\$ -	
				\$ -	
			Total	\$ 115,000.00	

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

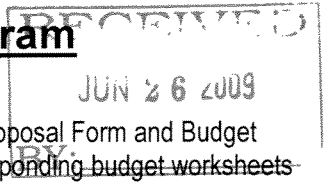
Personnel							
Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						Total	Total

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

*Priority will be given to departments with matching funds.

Total Project Cost \$ 115,000.00

FY09 State Homeland Security Grant Program Project Proposal Form



Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

- 1. Department: SF Unified School District
- 2. Point of Contact: Walter Patrick
- 3. Phone: 730 4021
- 4. Email: patrickw@sfusd.edu
- 5. Project Title: DOC Enhancements

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category. (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$
<input checked="" type="checkbox"/> Equipment	\$15,594.00
Total Project Costs	
	\$15,594.00

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.aspx> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. Program Sub-category: Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment	
<ul style="list-style-type: none"> <input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals 	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category

9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space. Over the last fiscal year

the SF Unified School District has partnered with the Department of Emergency Management to enhance its ability to respond and recover to all incidents. This work is highlighted through the upcoming completion of the new District EOP and Site Template, as well as several DOC staff trainings.

However, as one of the 21 recognized DOC's that work in Partnership with the City, the facility in which the DOC is located is sorely lacking in its supplies and equipment. Through this grant the District hopes to model its DOC after the City's alternate EOC. This money will be used to procure crucial supplies such as lap tops, storage bins, push carts and office supplies.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

yes

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

This SFUSD DOC enhancement project has just begun. The District recently installed a handful of new telephone lines and a fax line into the room. We have also identified a room to store all DOC equipment while the DOC is inactive. However, outside of these minor improvements, the SFUSD DOC lacks the basic tools and supplies to function properly.

The main objective of this project is to build up the resources available to those members of the District responding to emergencies and provide them with a sufficient and functioning DOC to work in. The main target capabilities this project supports is Emergency Operations Center Management as well as Critical Resource Logistics and Distribution.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

90 Days – The first round of office supplies will be purchased (pens, paper, storage bins, etc)
270 Days – The rest of the supplies will be purchased. This will include the lap tops and lap top cart.

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

This grant will be used strictly to buy supplies and equipment necessary to maintain and operate a fully functional Department Operation Center. The supplies purchased through this grant will allow the District to respond and manage each incident that arises efficiently. This will in turn help in the maintaining and sustaining of a citywide, comprehensive, risk – based emergency management and homeland security program by allowing the District to better respond to their own incidents while improving its capabilities to partner and communicate with the City.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

NO

16. How does enhancing the local capabilities enhance the regional capabilities?

By enhancing local capabilities it makes the City and County of San Francisco more self reliant and self sustaining thus providing less of a strain on the region and the state for resources and aid.

FY09 State Homeland Security Grant Program

Project Proposal Form

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

1. Department: Department of Public Works
 2. Point of Contact: Cynthia Chono
 3. Phone: 554-6901
 4. Email: Cynthia.Chono@sfdpw.org
 5. Project Title: DOC ESF 3 Workshop

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category.

(check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$ 12,000.00
<input type="checkbox"/> Equipment	\$
Total Project Costs	\$12,000.000

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.aspx> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. **Program Sub-category:** Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment		
<ul style="list-style-type: none"> <input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input checked="" type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category </td> </tr> </table>	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals 	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category
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9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

Yes

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

Emergency Support Function #3: Public Works & Engineering annex to the Emergency Response Plan was issued March 2009. DPW is identified as the coordinating agency of ESF #3. The objectives of a DOC ESF#3 workshop are: 1) educate DPW staff on roles and responsibilities in ESF3 2) identify gaps between DPW Disaster Plan and ESF #3 and 3) align DPW Disaster Plan and DOC manual with the city's ERP and ESF#3.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

Month 2: confirm project plan and detailed budget; assemble project team
Month 4: reserve venue and confirm facilitators and presenters
Month 5: send out invitations;
Month 6: finalize agenda and materials – order printing and supplies
Month 10: Conduct workshop
Month 12: update and print new DPW Emergency Operations Plan and DOC Activation Manual

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

DPW is the identified in the ESF 3 annex as the coordinating agency. The training of staff on the ESF # 3 annex and aligning DPW's Disaster Plan and DOC Activation Manual with the city's ERP and annex will enhance DPW's ability to more effectively and efficiently use our resources, improve DPW's DOC functioning and strengthen the city's overall response efforts.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

No

16. How does enhancing the local capabilities enhance the regional capabilities?

The efficient and effective use of local resources will allow the region to more effectively use regional resources.

Planning

Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
Develop a Mass Casualty Plan	Completed Mass Casualty Plan	12/31/2010	Developing and enhancing plans and protocols	\$ 50,000.00
Align DPW Disaster Plan with CCSF ERP ESF# 3 Annex	New DPW EOP and DOC Activation Manual	8/31/2011	Developing and enhancing plans and protocols	\$ 12,000.00
				\$ -
				\$ -
				\$ -
				\$ -
			Total	\$ 12,000.00

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment

Equipment Description	Authorized Equipment List (AEL) go to: https://www.fkb.us/	AEL Title	Program Category	Equipment Cost
LEVEL C SUITS	01CB-03-ENSM	Ensemble, Terrorism Incident Protective, NFPA 1994 Class 3	Personal Protective Equipment	\$ 20,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			Total	\$ -

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Personnel

Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested
Exercise Planner	Yes	Planner III	5291	50%	50%	\$ 100,000.00	\$ 50,000.00
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						Total	Total

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

*Priority will be given to departments with matching funds.

Total Project Cost \$ 12,000.00