

Grant Proposals for Strategic Goal 4

**Improve community disaster
preparedness and response capabilities**

FY09 State Homeland Security Grant Program Project Proposal Form

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

1. Department: San Francisco Police Department-TI
 2. Point of Contact: Sgt Teresa Gracie
 3. Phone: 415 671-3278
 4. Email: Teresa.gracie@sfgov.org
 5. Project Title: Treasure Island Emergency Preparedness

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

1. Measures progress in achieving the National Preparedness Guidelines
2. Strengthen preparedness planning
3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
5. Strengthen Information Sharing and Collaboration Capabilities
6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category.

(check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$
<input checked="" type="checkbox"/> Equipment	\$ 9,873.87
Total Project Costs	\$9,873.87

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.asp> x or contact Jill Raycroft at jill.raycroft@sfgov.org

8. Program Sub-category: Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment	
<input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA	<input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input checked="" type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals	<input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category

9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

Yes

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

Treasure Island is a secluded area that if an attack or natural disaster involves the Bay Bridge they will be cut off from resources until the bridge is reopened or a vessel is dispatched to the Island. The project is designed to allow them to sustain operations and use of the Incident Command System by use of a generator, white board, medical kit, and a camera to record possible damage or evidence. At this time there is one fire station and no medical clinics or hospital. This project will strengthen our emergency preparedness.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

Upon purchase of the merchandise, 90 days for use of equipment will be available.

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

Strategic Goal # 9: "The National Incident Management System and the Incident Command System is routinely used by response departments and other agencies to manage all City incident-large and small, planned and unplanned.

This project will strengthen our readiness to respond to medical emergencies.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

16. How does enhancing the local capabilities enhance the regional capabilities? If TI is able to sustain their own operations for a period of time, it will mean regional response will be able to concentrate on other operations.

Planning				
Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
Develop a Mass Casualty Plan	Completed Mass Casualty Plan	12/31/2010	Developing and enhancing plans and protocols	\$ 50,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			Total	\$ -

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment				
Equipment Description	Authorized Equipment List (AEL) go to: https://www.rkb.us/	AEL Title	Program Category	Equipment Cost
LEVEL C SUITS	01CB-03-ENSM	Ensemble, Terrorism Incident Protective, NFPA 1994 Class 3	Personal Protective Equipment	\$ 20,000.00
Generator	10GE-00-GENR	Generator	Power	\$ 4,482.50
Medical Kit	09ME-01-BAGM	Medical Kit		\$ 795.25
Electronic Board	04MD-03-DISP	Display		\$3,282.74
Camera	04MD-01-CMRA	Media Devices		\$ 1,313.38
			Total	\$ 9,873.87

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Personnel							
Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested
Exercise Planner	Yes	Planner III	5291	50%	50%	\$ 100,000.00	\$ 50,000.00
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						Total	Total

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

*Priority will be given to departments with matching funds.

Total Project Cost \$ 9,873.87

FY09 State Homeland Security Grant Program Project Proposal Form

RECEIVED
JUN 26 2009

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

1. Department: **SFDEM**
2. Point of Contact: **Amy Ramirez**
3. Phone: **415-487-5014**
4. Email: **amy.ramirez@sfgov.org**
5. Project Title: **Community Outreach and Education**

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category. (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input checked="" type="checkbox"/> Planning	\$70,000.00
<input type="checkbox"/> Equipment	\$
Total Project Costs	
	\$

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.aspx> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. Program Sub-category: Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment		
<ul style="list-style-type: none"> <input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input checked="" type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category </td> </tr> </table>	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals 	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category
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9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate

AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

Some activities, such as printing of brochures and materials, have been funded using Homeland Security Funding (UASI, SHSGP, etc) under the 72hours.org Community Outreach and Education Program.

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

The strategies behind the 72hours.org Community Outreach and Education Program are based on the following premise:

A prepared and disaster-educated citizenry – capable of caring for themselves and their loved ones for several days – allows local government to focus its resource on those most in need during an emergency. Additionally, a well-informed public is more likely to follow the instructions of emergency responders and emergency officials.

The goals of the 72hours.org Community Outreach and Education Program include:

1. Educate the public about potential risks and promote all-hazard emergency preparedness activities as a daily responsibility of all San Franciscans.
2. Engage volunteers in activities that support public safety both before and after disaster
3. Develop a recognizable image for DEM and increase awareness of the role and responsibilities in disaster preparedness and response.
4. Build effective partnerships to support outreach and preparedness efforts.

The items included in this proposal will support DEM's efforts to instigate a "culture of preparedness" in San Francisco through graphic design support and website development. The deliverables for this project include the following:

- QuakeQuizSF.org: Enhancements to the site, including the addition of sound and the development of a version in Spanish. Explore development of QuakeQuiz site to address business preparedness.
- Map Your Neighborhood (MYN) Phase II: Development of a website to support the neighborhood based MYN program which encourages neighbors to organize themselves and identify local resources and vulnerabilities.
- Graphic Design services: Graphic Arts support for the 72hours.org Community Outreach and Education Program including brochure development and outreach materials to promote QuakeQuizSF and Map Your Neighborhood.

This project addresses the capability gaps identified within the Community Preparedness and Participation Mission of the Target Capabilities List. Specifically under the Activity of providing and training for the public in all mission areas.

Defined as:

Ensuring the public is educated and trained in prevention, protection, response and recovery for all hazards, with specific consideration for high-threat hazards for the area in which they live, work or attend school and for special needs."

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

As soon as grant is awarded, an RFP will be released to select the vendor for this project. This process will take approximately 60 days. Work will begin immediately upon completion of contract negotiations.

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

This project supports the following efforts associated with Strategic Goal #4:

- Increase self-sufficiency and problem-solving ability at the community level in a disaster.
- Incorporate community-based, private sector, and non-government resources in plans and exercises.
- Ensure the public is educated and trained in the four mission areas of preparedness: prevent, protect, response, and recover.
- Encourage citizens' participation in disaster education and readiness programs to provide surge capacity support.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

16. How does enhancing the local capabilities enhance the regional capabilities?

Preparing the residents of San Francisco to be on their own for a period of time reduces their dependence on resources coming from outside the area.

Planning

Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
<i>Develop a Mass Casualty Plan</i>	Completed Mass Casualty Plan	12/31/2010	Developing and enhancing plans and protocols	\$ 50,000.00
Website Enhancements	QuakeQuizSF enhancements, online interactive, online version of MYN	6/30/2010	Developing and imple	\$ 25,000.00
Map Your Neighborhood		6/30/2010	Developing and imple	\$ 25,000.00
Graphic Design Services		12/31/2010	Developing and imple	\$ 20,000.00
				\$ -
				\$ -
Total				\$ 70,000.00

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment

Equipment Description	Authorized Equipment List (AEL) <i>go to: https://www.rkb.us/</i>	AEL Title	Program Category	Equipment Cost
LEVEL C SUITS	01CB-03-ENSM	<i>Ensemble, Terrorism Incident Protective, NFPA 1994 Class 3</i>	Personal Protective Equipment	\$ 20,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total				\$ -

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Personnel

Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested
<i>Exercise Planner</i>	Yes	Planner III	5291	50%	50%	\$ 100,000.00	\$ 50,000.00
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
Total						\$ -	\$ -

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

*Priority will be given to departments with matching funds.

Total Project Cost \$ 70,000.00

FY09 State Homeland Security Grant Program

Project Proposal Form

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1. **Department:** San Francisco Animal Care and Control
 2. **Point of Contact:** Kat Brown
 3. **Phone:** 415-554-9410
 4. **Email:** Kat.brown@sfgov.org
 5. **Project Title:** Mobile Emergency Command /Triage Center

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

1. Measures progress in achieving the National Preparedness Guidelines 2. Strengthen preparedness planning
3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
5. Strengthen Information Sharing and Collaboration Capabilities
6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category.
 (check the appropriate box(es) on the left side)

Program Category	Funding Request
<input type="checkbox"/> Planning	\$ 14,391
<input type="checkbox"/> Equipment	\$ 175,609
Total Project Costs	
	\$ 190,000.00

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.aspx> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. **Program Sub-category:** Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment	
<input type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input type="checkbox"/> Develop related terrorism prevention activities <input checked="" type="checkbox"/> Develop and Enhance Plans and Protocols <input type="checkbox"/> Develop or Conduct Assessments <input type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA	<input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input checked="" type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals	<input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category

9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

This is a new project.

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

We have researched available vehicles and have found a vendor who would manufacture a vehicle to suit our specifications and requirements. The objective is a mobile vehicle to respond to disasters involving animals within CCSF. The vehicle would have facilities to perform exams and triage treatment of animals caught in the disaster. The vehicle will contain cages to house a variety of non-livestock animals vulnerable in a significant event. In addition, the unit will serve as an appropriate facility to function as a mobile command center for San Francisco Animal Care and Control sworn officers, veterinary and animal health professionals responding to such an event. Currently, there is no such vehicle available for use by San Francisco Animal Care and Control. The research has been completed for the type of vehicle, equipment needed and where to purchase all the necessary supplies.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

The first milestone would be to tour the production facility and meet with the sales representatives to go over what we want in the vehicle. The next milestone would be to order the vehicle (this would require the grant money). The third milestone would be to inspect the vehicle before taking possession of it. The fourth milestone would be to drive the vehicle from the production facility to San Francisco Animal Care and Control. The fifth milestone would be to stock the vehicle and become familiar with its operation. The sixth milestone would be to write up a policies and procedures manual for the vehicle.

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

The vehicle would allow San Francisco Animal Care and Control to respond to contained events, smaller

incidents and/or large emergencies. (For example, it would have been activated for the Cosco Busan Oil Spill, the explosion of the transformer down in the Tenderloin and in a large SRO fire). It would enhance the city's emergency management and preparedness. It would improve our ability to respond to the care of the City's animals in a disaster or large emergency by being a mobile veterinary facility. This also strengthens mass care and allows people to leave dangerous situations knowing that their animals are being cared for, thus saving lives. It also has significant regional value for collaborative response.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

Although this vehicle is being purchased by San Francisco Animal Care and Control, it could easily be loaned to other animal control agencies if the need arises.

16. How does enhancing the local capabilities enhance the regional capabilities?

By being a mobile unit, it allows veterinary care, first responders to go to the animals in the incident. Thus, animals could be triaged at the place of the disaster and then transported to the appropriate facility. This would be a more efficient use of time and money and would assure that the animals would get the care they need as soon as possible. Improving San Francisco's ability to respond to emergencies contributes to the Bay Area's response because the mobile unit could be driven to wherever it is needed.

Planning				
Project Description	Final Deliverable (What plan will be completed at the end of this project?)	Anticipated Completion Date	Program Category	Planning Cost
Animal Response Mobile Command Center/ Triage Unit	events and small ones involving animals and their	12/31/2011	Developing support programs and DHS initiatives	\$ 14,391.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			Total	\$ 14,391.00

All columns must be completed. Planning projects with incomplete budgets will not be considered.

Equipment				
Equipment Description	Authorized Equipment List (AEL)	AEL Title	Program Category	Equipment Cost
Customized LaBoit Inc. Veterinary Triage Unit customized for use as a Command Center in an event	Not available	N/A	Adopting DHS initiatives	\$175,609
				\$ -
				\$ -
				\$ -
				\$ -
			Total	\$175,609

All columns must be completed. Equipment projects with incomplete budgets will not be considered.

Personnel							
Functional Title	New Position (Yes/No)	Civil Service Title	Class	Percentage of FTE Requested	Percentage of FTE department will match*	Personnel Cost (including fringe)	Total Amount Requested
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						Total	\$ -

All columns must be completed. Personnel projects with incomplete budgets will not be considered. (Note: Grant funds can not be used to pay for existing general fund positions.)

*Priority will be given to departments with matching funds.

Total Project Cost \$ 190,000.00