

Grant Proposals for Strategic Goal 11

Identify and formalize a resource logistics and distribution strategy.

FY09 State Homeland Security Grant Program Project Proposal Form

Complete items 1-16 on the Project Proposal Form. Departments should turn in a completed Project Proposal Form and Budget Worksheet (excel document) for each project they are submitting. All project proposals and their corresponding budget worksheets must be submitted electronically to xushie.brue@sfgov.org by June 26, 2009.

1. **Department:** General Services Agency
2. **Point of Contact:** Amy Brown
3. **Phone:** 415-554-4723
4. **Email:** amy.brown@sfgov.org
5. **Project Title:** Logistics Planner

6. Below are the six National Overarching Priorities that have been identified by the Federal Department of Homeland Security as the priorities for FY09 funding. Please check the priority that will be directly supported by this Project. (check only one box on the left side)

- 1. Measures progress in achieving the National Preparedness Guidelines
- 2. Strengthen preparedness planning
- 3. Strengthen (IED) attack deterrence, prevention, and protection capabilities
- 4. Strengthen Preventive Radiological/Nuclear Detection Capabilities
- 5. Strengthen Information Sharing and Collaboration Capabilities
- 6. Strengthen Medical Surge and Mass Prophylaxis

7. Complete the FY09 SHSGP Budget Worksheet and insert the amount of funding that is being requested for each Program Category.

(check the appropriate box(es) on the left side)

Program Category	Funding Request
<input checked="" type="checkbox"/> Planning	\$ 72,650
<input type="checkbox"/> Equipment	\$
Total Project Costs \$72,650	

Note: "Total Project Costs" on this form should match the "Total Project Costs" calculated in the budget worksheet.

All Training and Exercise request will go through the Training & Exercise Committee, and refer to <http://mission.sfgov.org/doccenter/DocAdminList.asp> or contact Jill Raycroft at jill.raycroft@sfgov.org

8. **Program Sub-category:** Once you have identified the program category above (planning, and equipment,) please select the sub-category that the project fits in based on the list below. The list below accounts for all eligible grant expenditures. If your project does not fit into one of the sub-categories, please contact the grant program manager to ensure your project is grant eligible.

Planning	Equipment		
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Develop scenario plans that incorporate the range of prevention, protection, response, and recovery activities for a scenario <input checked="" type="checkbox"/> Develop and implement homeland security support programs and adopting ongoing DHS national initiatives <input checked="" type="checkbox"/> Develop related terrorism prevention activities <input checked="" type="checkbox"/> Develop and Enhance Plans and Protocols <input checked="" type="checkbox"/> Develop or Conduct Assessments <input checked="" type="checkbox"/> Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) <input type="checkbox"/> Conferences to facilitate planning activities <input type="checkbox"/> Travel/per diem related to planning activities <input type="checkbox"/> Overtime and backfill costs (IAW operational Cost Guidance) <input type="checkbox"/> Other project areas with prior approval from FEMA 	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category </td> </tr> </table>	<ul style="list-style-type: none"> <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Explosive Device Mitigation and Remediation Equip <input type="checkbox"/> CBRNE Search and Rescue Equipment <input type="checkbox"/> Interoperable Communications Equipment <input type="checkbox"/> Detection Equipment <input type="checkbox"/> Decontamination Equipment <input type="checkbox"/> Physical Security Enhancement Equipment <input type="checkbox"/> Terrorism Incident Prevention Equipment <input type="checkbox"/> CBRNE Logistical Support Equipment <input type="checkbox"/> CBRNE Incident Response Vehicle <input type="checkbox"/> Medical Supplies and Limited Types of Pharmaceuticals 	<ul style="list-style-type: none"> <input type="checkbox"/> CBRNE Reference Materials <input type="checkbox"/> Agriculture Terrorism Prevention, Response and Mitigation Equip <input type="checkbox"/> CBRNE Response Watercraft <input type="checkbox"/> CBRNE Aviation Equipment <input type="checkbox"/> Intervention Equipment <input type="checkbox"/> CERT Team Member and Volunteer Responder Equip <input type="checkbox"/> Cyber Security <input type="checkbox"/> Information Technology <input type="checkbox"/> Other Authorized Equipment, contact grant program manager prior to selected this sub-category
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9. If your project is an equipment request, please find the Authorized Equipment List number from the www.rkb.us website and list it on the FY09 Budget Worksheet. WITHOUT AN AEL NUMBER THE REQUEST IS INELIGIBLE. There will be a separate AEL# for each type of equipment that is being purchased.

Project Narrative: Please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

10. Is this a new project? If not, provide the project name, the grant title and year funded, along with the TOTAL amount of grant funding that this project has received to date.

Yes.

11. Project Description. This response should include the current state of the project, objectives that will be accomplished, capability gap that this project is intended to address and accomplishments to date supporting the project.

Request for grant funds for General Services Agency and Citywide Logistics Coordinator. The General Services Agency is responsible for overseeing the Emergency Operations Center Logistics Section and general planning and preparedness activities for citywide emergency resource management coordination.

12. Please provide the major milestones for this project and a timeline that ensures the project will be started within 90-days of receiving the grant award and completed by the end of the grant performance period (performance period ends September, 2011).

- Revise Logistics Annex for Donations Management.
- Coordinate ESF# 7 and the EOC Logistics Section pursuant to Logistics Annex (on-going)
- Establish EOC Logistics Section procedures and protocols (ongoing updates)
- Complete and maintain Citywide Resource Inventory (6/09 and ongoing updates)
- Coordinate and establish emergency sites and staging areas program (12/09)
- Coordinate citywide emergency mapping project (4/10)
- Coordinate term contract renewals (ongoing)
- Complete General Services Agency DOC plan and establish all components of plan (12/09)
- Coordinate GSA COOP/COG planning (6/10)
- Strengthen GSA employee recall program and coordinate with Operation Return and Operations Safe Return (12/09)
- Update Fuel Contingency Plan (6/10)
- Serve in EOC or DOC positions as required by the emergency response (case by case)
- Coordinate GSA participation in emergency exercises and drills (ongoing)

13. In the table below, please identify the state investment justification(s) and strategic plan goal(s) that your project supports. Check at least one box from Sections I and one box from Section II.

I. State Investment Justifications (check one or more):

1. Strengthen communications capabilities
2. Strengthen information sharing, collaboration capabilities and law enforcement investigations
3. Strengthen medical and public health preparedness
4. Enhance protection of critical infrastructure and key resources (enhance transportation and maritime security)
5. Citizen preparedness and participation
6. Enhance agriculture, food systems and animal health preparedness
7. Enhance catastrophic incident planning, response and recover
8. Enhance Homeland Security exercise, evaluation and training programs

II. City and County of San Francisco All-Hazards Strategic Plan (circle one or more):

1. Develop, maintain, and sustain a citywide, comprehensive, risk-based emergency management and homeland security program
2. Enhance the City's emergency management and homeland security training and exercise program
3. Ensure sufficient voice and data communication capabilities are in place to allow for effective inter-agency, multi-jurisdictional communication.
4. Improve community disaster preparedness and response capabilities
5. Secure the City leadership's commitment and adequate, sustainable funding for emergency management and homeland security capabilities, and define the DEM/DES role.
6. Build the City's threat gathering and analysis capabilities
7. Strengthen chemical, biological, radiological, nuclear and explosive detection capabilities
8. Develop and implement a comprehensive critical infrastructure protection program
9. Ensure consistent use of the National Incident Management System and Incident Command System
10. Improve the functional and operational capabilities of Department Operating Centers
11. Identify and formalize a resource logistics and distribution strategy.
12. Coordinate and participate in regional efforts to effectively utilize volunteers
13. Coordinate and participate in regional efforts to effectively manage donations
14. Improve chemical, biological, radiological, nuclear and explosive/weapons of mass destruction/hazardous materials response and decontamination capabilities
15. Work with regional groups to develop evacuation and/or shelter-in-place plans and procedures
16. Strengthen joint information center and emergency public information and warning capabilities
17. Enhance public health, healthcare, and medical examiner readiness
18. Strengthen mass care (sheltering, feeding, and related services) capabilities
19. Enhance structural damage assessment capabilities
20. Build the City's capabilities to restore lifelines and facilitate economic and community recovery following a major incident

14. Describe how the project supports the identified Strategic Plan goals.

- Co-Chair Goal Management Team #11 - Emergency Resource Planning Workgroup (on-going)
- Execute ERPW annual work plan – citywide resource inventory, emergency site and staging area management, disaster service working feeding and sanitation planning, vendor relations, contract and procurement coordination, fuel management planning
- Support EMAP compliance efforts with DEM (ongoing)
- Participate in Goal Management Teams for Department Operations Center Planning, Training and Exercises, Donations Management, Mass Care and Shelter (as needed) and Recovery.

15. Is the project regional in nature? If yes, please explain. (Projects with a regional scope may be eligible for additional funding opportunities.)

Yes. Logistics coordination with state and federal resources required.

16. How does enhancing the local capabilities enhance the regional capabilities?

Emergency Resource Management and logistics are inherent regional in nature – a dedicated citywide logistics planner is essential for streamlined regional interaction before, during and after an event.

