

City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102



**OFFICE DEPOT**  
**Patrick M. Welch**  
**303 Second Street, North Tower, Suite 460**  
**San Francisco, CA 94107**

Date: March 10, 2009

Contract Proposal No. 96703

## Contract Modification No. 6

This modification extends the term of the contract from:

January 26, 2005 through September 30, 2008

to:

January 26, 2005 through May 31, 2009, or when a new office supplies contract is awarded pursuant to a competitive process, which occurs first.

and increases the contract's not-to-exceed amount from \$17,540,000 to \$18,035,000.

Please sign and return to

Purchasing Dept.  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685

City:

Ben Jones

3-10-09

Date

RECEIVED  
2009 MR 19 AM 10:48  
PURCHASING DEPARTMENT

**Agreed to and accepted by:**

Signed:

Pat Welch

Name, title:

PAT WELCH, VICE PRESIDENT

Date

MARCH 18, 2009

Reviewed and approved as to form and legality  
by: Office Depot Legal Department

Attorney / Paralegal:

Jenny

Date:

3/13/09



City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102



**OFFICE DEPOT**  
**Thomas May**  
**303 Second Street, North Tower, Suite 460**  
**San Francisco, CA 94107**

Date: August 22, 2008

Contract Proposal No. 96703

### Contract Modification No. 4

This modification extends the term of the contract from:

January 26, 2005 through September 1, 2008

to:

January 26, 2005 through September 30, 2008;

and increases the contract's not-to-exceed amount from \$15 million to \$15,490,000.

Please sign and return to

Purchasing Dept.  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685

City:

Bill Jones  
Bill Jones, Assistant Director

8-26-08  
Date

### Agreed to and accepted by:

Contractor OFFICE DEPOT, INC.

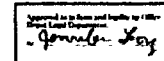
By

Patrick M. Welch  
Signature

Vice President  
Title

Print Name: Patrick M. Welch, Regional Vice President

Date August 29, 2008



City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**OFFICE DEPOT**  
**Thomas May**  
**303 Second Street, North Tower, Suite 460**  
**San Francisco, CA 94107**

Date August 31, 2007

Contract Proposal No. **96703**

## Contract Modification No. 3

This modification extends the term of the contract from:

January 26, 2005 through September 1, 2007

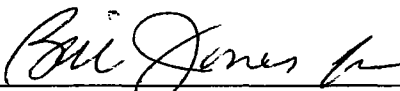
to:

January 26, 2005 through September 1, 2008,

and increases the contract's not-to-exceed amount from \$10 million to \$15 million.

Please sign and return to

Purchasing Dept.  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685



As the duly appointed Purchaser of the  
City and County of San Francisco

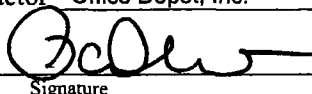
8-31-07

Date

## Agreed to and accepted by:

Contractor Office Depot, Inc.

By



Signature

Vice President

Title

Print Name: Pat Welch

Date August 31, 2007

City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**OFFICE DEPOT**  
Thomas May  
303 Second Street, North Tower, Suite 460  
San Francisco, CA 94107

Date **June 30, 2007**

Contract Proposal No. **96703**

## Contract Modification No. 2

This modification extends the term of the contract from:

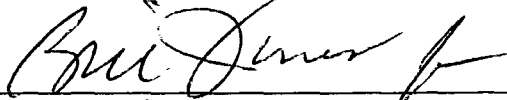
January 26, 2005 through July 25, 2007

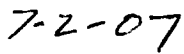
to:

January 26, 2005 through September 1, 2007.

Please sign and return to

Purchasing Dept.  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102-4685

  
\_\_\_\_\_  
As the duly appointed Purchaser of the  
City and County of San Francisco

  
\_\_\_\_\_  
Date

### Agreed to and accepted by:

Contractor Office Depot

By Kim Daly Account manager III  
Signature Title

Print Name: Kim Daly

Date July 12 2007

City and County of San Francisco  
Office of Contract Administration  
Purchasing Division  
City Hall, Room 430  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

# CONTRACT ACCEPTANCE

Indefinite Quantity

**OFFICE DEPOT**  
303 Second Street, North Tower, Suite 460  
San Francisco, CA 94107  
Attn: Thomas May

Date September 1, 2005

Contract Proposal No. 96703

Estimated Amount: Indefinite

The City and County of San Francisco does hereby accept your offer to furnish the articles indicated below. Such Articles are to be delivered in the manner and the form and at the times and prices set forth in the above numbered Contract Bid Proposal, but only after receipt of order properly certified by the Controller of the City and County of San Francisco.


## CONTRACT MODIFICATION NO. 1

For furnishing and delivering OFFICE SUPPLIES AND RELATED SERVICES.

For the term JANUARY 26, 2005 through JULY 25, 2007 or for the amount of \$10 million, whichever occurs first.

The original letter dated December 15, 2004, has been superseded by the attached dated August 22, 2005.

Acknowledge receipt of this Contract Acceptance in the space below and return to Purchaser, 1 Dr. Carlton B. Goodlett Place, Room 430, San Francisco, California, 94102. **DUPLICATE COPY IS FOR YOUR FILES.**

  
As the duly appointed Purchaser of the  
City and County of San Francisco

Date 9/1/05

### RECEIPT OF THE ABOVE IS HEREBY ACKNOWLEDGED:

Contractor OFFICE DEPOT

By Tom J BUSINESS DEVELOPMENT MGR  
Signature Title

Print Name: THOMAS MAY

Date 9/2/05

# Office DEPOT

PURCHASING DEPARTMENT

2005 AU 25 PM 3:36

August 22, 2005

Mike Ward  
Assistant Director of Purchasing  
City and County of San Francisco  
1 Dr. Carlton B Goodlett Place  
City Hall Room 430  
San Francisco, CA 94102-4685

RECEIVED

Dear Mike

As a follow up to our meeting, we wanted to provide written clarification to the pricing guarantees for our contract with the City and County of San Francisco.

Core Items on this contract will remain fixed for the duration of the contract terms of 30 months or total purchases of \$10 million. Non-Core items manufactures list price discounts will remain fixed for the duration of the contract terms of 30 months or total purchases of \$10 million.

Non-Core item manufactures list prices will be revised quarterly based on increases in the Western Region Consumer Price Index for the previous quarter. Each quarter the proposed manufacturers increases and decreases will be applied to the past quarters usage, the net increase to the City and Counties total purchases for the prior quarter shall not exceed the CPI index increase for the quarter being evaluated. If the CPI does not change or decreases no changes will be made to the pricing. Office Depot will provide City Purchasing with 30 days notice on changes to the non core price list. Price updates will be based only on manufacturers actual increases.

These pricing agreements are consistent with the following excerpt of terms and conditions from the RFP document 96703.

## 8 Price List Discounts

**Bidder's price list discounts must remain firm during the term of the contract.**

### 70 Price

**A. Bid prices are to be firm for the term from award date through April 30, 2007.**

### 74 Awarded Items

**C. Contractor must notify Purchasing by certified mail, 30 days in advance of any changes in the description of article, brand, product code or packaging. Any changes made without the approval of Purchasing will constitute default and result in the City invoking General Condition No. 19.**

Kind Regards,

  
Thomas May  
Business Development Manager

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Thomas A. May  
6700 Automall Parkway  
Fremont, CA 94538

Phone: 510 497 5701  
Mobile: 650 867 9175  
Fax: 510 497 5436